

CAS Faculty Assembly  
Meeting Agenda  
*August 13, 2024*  
10:00 AM  
Kinard Auditorium 018

- I. Welcome & Introduction of Officers – Jo Koster
- II. Approval of Minutes from March 1, 2024, meeting ([Appendix A](#))
- III. Celebration of College Faculty Award Recipients – Takita Sumter
  - a. Outstanding Undergraduate Research Mentor Award
  - b. Outstanding Instructor Award
  - c. Lynn Harand Outstanding Advisor Award
- IV. CAS Committees
  - a. CAS Curriculum Committee - Valerie Jepsen
    - i. Approval of Minutes from April 16, 2024, meeting ([Appendix B](#))
    - ii. Voting on degree program changes from April 16, 2024, meeting ([Appendix B](#))
    - iii. Introduction of Officers
  - b. CAS Nominating and Rules Committee
    - i. Introduction of Officers
    - ii. Election for Graduate Faculty Committee Chair
- V. New Faculty, Newly Promoted/Tenured Colleagues, Faculty in New Roles – Department Chairs
- VI. Old Business
- VII. New Business
- VIII. Remarks from the Dean – Takita Sumter
- IX. Announcements
- X. Adjournment

Note: Quorum (35% of full-time faculty) is 49 faculty members for Faculty Assembly.  
The minimum attendance to do business (20% of full-time faculty) is 28 faculty members.

College of Arts and Sciences

Faculty Assembly Minutes

Kinard 018

March 1, 2024 2 pm

- I. Welcome—Dave Pretty
  - a. Called to order at 2:02 pm
  - b. Quorum met
  
- II. Approval of Minutes from January 12, 2024, meeting ([Appendix A](#))
  - a. Minutes approved
  
- III. CAS Committees
  - a. CAS Curriculum Committee—Valerie Jepsen ([Appendix B](#))
    - i. New Programs
      - Micro-certificate Technical Writing
      - BPS Professional Studies, 4 tracks
      - No discussion
      - All approved
    - ii. New Courses
      - Koster: corrected writing course title from slide
      - All approved
    - iii. New Course/Course Change
      - Renumbered Finite Probability Statistics course
      - Approved
    - iv. Course Changes
      - Writing courses
      - No discussion
      - Approved
    - v. Next Meeting April 16, 2024 Kinard 105 at 11:00 am
  - b. CAS Nominating and Rules Committee—Brent Woodfill
    - i. Elections
      - CAS committees
        - Faculty Assembly chair (Tenured, at least associate)
          - Josephine Koster (ENGL)
        - Curriculum committee (no MATH, BIOL, SCWK)
          - Veronica Ahadzie (SOCL)
          - Heather Listhartke (ENGL)
          - Casey Cothran (ENGL)
          - Gwen Daley (CHEM)
          - Jeffrey Sinn (PSYC)
        - Personnel Advisory (T, C, no ENGL, CHEM, SCWK)
          - Brent Woodfill (SOCL)
        - Nominating and Rules
          - Silvia Wozniak (BIOL)
          - Fatima Amir (CHEM)
      - CAS Representative to University Committees
        - Academic Council

- Veronica Ahadzie (SOCL)
  - Ephraim Sommers (ENGL)
  - Wanda Koszewski (NUTR)
  - Faculty Committee on University Life
    - William Schulte (MCOM)
    - Fatima Amir (CHEM)
  - Gen Ed
    - Gihanee Senadheera (MATH)
    - Heather Listhartke (ENGL)
  - Undergrad Petitions
    - Silvia Wozniak (BIOL)
  - University Curriculum
    - Amanda Hiner (ENGL)
    - Julie Orme (Social Work)
- IV.** Old Business
- a. No old business
- V.** New Business
- a. No new business
- VI.** Remarks from the Dean—Takita Sumter
- a. Spring 2024 Enrollment Report
- i. Overall enrollment decline over previous years
  - ii. Next year anticipates ~950 freshperson class
  - iii. New hires
    - New Criminal Justice hire complete
    - New Chemistry hire complete
    - Other new hires underway
  - iv. Savannah River Nuclear Site visit
    - Internship programs
  - v. Technical Writing Program
  - vi. Application to NSF S-STEM program to support scholarships for stem programs
  - vii. NEH Proposal for teacher training camp over the summer
  - viii. Summer camps in STEM and African American History
  - ix. Gifts to CAS
    - Emergency scholarships for students
- b. Questions from faculty
- i. Tom Polaski: Asked for update on strategic plan.
    - TS: Drafted by consultant. Units are charged with reviewing their detailed plans. Detailed plans have gone back to consultant. Drafts are due to board for March retreat. Then we should be hearing more. They have broad categories; will then have specific actions within those categories. Those more specific elements haven't started yet. TS will seek support from faculty in this process.
  - ii. Jeffrey Sinn: Asked about news of a state-led commission to study consolidation of higher education within state institutions in South Carolina.
    - TS: Seems that they are looking at enrollment. We are trying to shift our enrollment. The commission has not come up with detailed metrics.

Winthrop's administration does not think we should be worried. There has been a proposal to increase tuition mitigation funding from the state. This has allowed us avoid raising tuition. Some pieces that are worrying, but other pieces that seem promising for Winthrop. Winthrop had requested additional money to support tuition reset.

- iii. Wanda Koszewski: How are we doing on enrollment? Have they thought of assigning marketing person to each department?
    - For enrollment, 950 appears to be number. Numbers are up compared to previous years. The administration believes that resetting tuition will result in more enrollment.
    - Several models have been floated for marketing. Unclear what the best approach to marketing is.
  - iv. TS: Update on Gray data for 2022-2023. Corrections were submitted to address issues with how costs were being determined for things like internship and research courses. I.e. these courses appeared to be very expensive, even though they are typically taught in addition to the faculty's normal load.
    - Some findings:
      - Online 100 and 200-level courses more likely to end up with a D/F/W
      - Want to see reduction in intro online courses
      - Those trends disappear above 200-level
    - Chairs charged with looking at their programs' instructional costs.
    - Goal is to provide a way to share some of the data more broadly to the faculty
  - v. Questions about internship course costs over the summer.
    - TS: Tuition is a board action.
- c. Provost meetings with departments are underway

## VII. Announcements

- a. Next faculty assembly meeting 8/13/2024
- b. Mon Mar 4<sup>th</sup> 7pm Panel featuring CAS Alumna Dina's Place (Cultural Event)
- c. Greg Oakes:
  - i. Thanks to Curriculum Committee
  - ii. Motion to Thank Dave Pretty for all the work he has done for the College
    - Unanimously approved!
- d. TS:
  - i. 50<sup>th</sup> anniversary of Social Work
- e. Virginia Williams:
  - i. Retirement party for Pretty May 1<sup>st</sup>
- f. Wanda Koszewski:
  - i. Food box need plastic grocery bags. Drop off in front of 321 Dalton Hall
- g. Kori Bloomquist: Child and Youth Well Being minor book club event in the Spring. *Poverty by America*, (author of *Evicted*). Kick off 3/21<sup>st</sup>
- h. Jenny Schafer:
  - i. Happy Hour @ Slow Play
- i. DEI committee sending to chairs IDEA award criteria.

## VIII. Adjournment

a. Adjourned at 2:59 pm

Note: Quorum (35% of full-time faculty) is 49 faculty members for Faculty Assembly. The minimum attendance to do business (20% of full-time faculty) is 28 faculty members.

**College of Arts and Sciences**  
Curriculum Committee Minutes  
April 16, 2024 @ 11:00 am  
Kinard 105

Attendees: Sara English, Ryan Harris (student representative), Katharine Hubbard, Jason Hurlbert, Valerie Jepson, Dave Pretty, Jenny Schafer, Greg Oakes (ex officio)

## 1. Welcome

## 2. Approval of meeting minutes

- Minutes from February 20, 2024 approved

## 3. Inactivated Courses

### Biology

All courses were inactivated

- BIOL 203/203H Principles of Biology Laboratory
- BIOL 204/204H Principles of Biology
- BIOL 207 SEA PHAGES Discovery Lab
- SCIE 300 Biology of Aging
- SCIE 594 Special Topics in Content and Pedagogy for Science Teachers
- SCIE 594L Special Topics Lab for Science Teachers

### English

All courses were inactivated

- ENGL 492 Department Seminar Science Communication
- ENGL 527 English Romantic Poetry and Prose
- WRIT 461 Internship in Science Communication
- WRIT 462 Internship in Science Communication

### Human Nutrition

All courses were inactivated

- NUTR 231 Food Composition
- NUTR 232 Food Composition Laboratory
- NUTR 423 Food Sciences Principles

Asked department to submit curriculum action to inactivate NUTR 424 (NUTR 423 co-requisite)

## 4. Modified Courses

### English

All course modifications were approved. The note "Open to English majors only" was removed from the prerequisites to allow students from other majors to enroll in the courses to be able to complete the Microcertificate in Technical Writing.

- WRIT 431 Academic Internship in Writing (1 credit)
- WRIT 432 Academic Internship in Writing (2 credits)
- WRIT 433 Academic Internship in Writing (3 credits)

### Human Nutrition

- Six course modifications were approved
  - NUTR 227 Medical Terminology
  - NUTR 380 Nutrition Education

- NUTR 421 Nutrition Through the Life Span
- NUTR 471 Food & Nutrition Management II
- NUTR 490A Practicum Experience
- NUTR 521 Nutritional Biochemistry and Metabolism
- Fifteen courses were returned for edits
  - NUTR 223 The Science of Human Nutrition
  - NUTR 329 Nutrition Wellness – prerequisites do not match
  - NUTR 427 Medical Nutritional Therapy I
  - NUTR 520 Sports Nutrition
  - NUTR 527 Medical Nutrition Therapy II
  - NUTR 580 Nutrition Counseling
  - NUTR 600 Seminar in Food and Nutrition
  - NUTR 607 Research Methods
  - NUTR 608 Nutrition Communication
  - NUTR 611 Public Health and Global Nutrition
  - NUTR 619 Macronutrient Metabolism
  - NUTR 620 Maternal and Child Nutrition
  - NUTR 621 Nutrition and Aging
  - NUTR 624 Vitamin and Mineral Metabolism
  - NUTR 632 Orientation to Dietetic Internship and Practice
- Course prerequisites were modified in one or more of the following ways
  - Replaced NUTR 221 with NUTR 223 (the course that is now required for Human Nutrition majors)
  - Added specific NUTR or non-NUTR courses to reflect curriculum changes (new courses, program requirements)
  - Changed minimum grade requirement for prerequisites from C to C-
  - Removed course
  - Added clarifying text in course description

## Sociology

Approved change of course status of SOCL 320 Sociology of Contemporary Africa from inactive to active.

## 5. Modified Programs

### Human Nutrition

BS in Nutrition Health Promotion

- Replaced NUTR 221 with NUTR 223 as the required course for majors (and the General Education Natural Science option)

BS in Nutrition Dietetics

- Updated CHEM courses due to CHEM curriculum change

Program curricula were returned to the department for edits

## 6. Blanket Petitions

### Biology

- Petition for BIOL 328 Disturbance Ecology to count in Area A (Ecology and Evolutionary Biology) for the BS in Biology degree program was approved.
- Petitions for BIOL 383 Data Visualization for Biologists and BIOL 388 Snakes and Newts: From Genes to Landscapes to count in Area D (Additional Biology Courses) for the BS in Biology degree program were approved.

### English

- Petitions for WRIT 365X Proposal and Grant Writing to count in the Strategic, Creative, and Critical Communication string in the English major and in the Professional Emphasis string in the Writing Minor in all catalogs were approved.
- Petition for ENGL 550 Topics in Critical Reading to count toward the Medieval Studies minor when taught as World Mythologies (in Summer 2024) was approved.

#### 7. Student Petitions

- One student petition was approved

#### 8. Meeting Adjourned

#### 9. Next Meeting: August 2024