INTERN/MENTOR TEACHER TRANSITION PLAN for May, 2025 Graduates
(This is ONLY a model to help organize internship. This is not a requirement)

WEEK OF:	Subject 1	Subject 2	Subject 3	Subject 4	Subject 5	Other	INTERN RESPONSIBILITIES
Jan 3 & 6	MI	MI	MI	MI	MI	MI	• Begin semester in host school – attend professional development/faculty sessions – get acquainted with faculty in the building (if you are moving to a new placement), share calendar for the spring semester with mentor and discuss important expectations and dates • Co-Plan and co-teach with mentor • ***Remember edTPA requirements this semester – through your capstone course (edTPA due dates, etc. are listed at the end of this transition calendar.)***
Jan 13	MI	MI	MI	MI	MI	MI	• Co-Plan and co-teach lessons with mentor teacher
Jan 20	I	MI	MI	MI	MI	MI	• Continue planning and co-teaching with mentor, solo teaching • Intern plans/teaches 1 subject/class period <u>every day</u> • Intern plans for the teaching of 2 subjects/class periods for the next week • <u>**Wednesday, January 22 – Required Education Career Fair – 10:30-12:30 – Richardson Ballroom – Interviews to follow in the afternoon**</u>
Jan 27	I	I	MI	MI	MI	MI	• Continue planning and co-teaching with mentor, solo teaching • Intern plans/teaches 2 subjects/class periods <u>every day</u> • Intern plans for the teaching of 3 subjects/class periods for the next week
Feb 3	I	I	I	MI	MI	MI	• Continue planning and co-teaching with mentor, solo teaching • Intern plans/teaches 3 subjects/class periods <u>every day</u> • Intern plans for the teaching of 4 subjects/class periods for the next week
Feb 10	I	I	I	I	MI	MI	• Continue planning and co-teaching with mentor, solo teaching • Intern plans/teaches 4 subjects/class periods <u>every day</u> • Intern plans for full-time teaching to begin next week *(Remember, there will be a balance of co-teaching and solo teaching)* • **Midterm conferences <u>Thursday, February 13 – Wednesday, February 26</u>**
Feb 17							**Spring Intercession**
Feb 24	I	I	I	I	I	I	• **FULL TIME TEACHING (co-teaching/solo) <u>(York Spring Intercession)</u>** • **Midterm conferences <u>Thursday, February 13 – Wednesday, February 26</u>**
Mar 3	I	I	I	I	I	I	• **FULL TIME TEACHING (co-teaching/solo)**
Mar 10	I	I	I	I	I	I	• **FULL TIME TEACHING (co-teaching/solo)**
Mar 17	I	I	I	I	I	I	• **FULL TIME TEACHING (co-teaching/solo)**

IO/MI= Intern Observes and Co-Teaches Segments of lessons   **MI= Intern and Mentor Co-teach and share the lead in all aspects of teaching**
I = Intern takes lead for co-teaching and solo teaching experiences that include planning, instruction, assessment and managing the environment

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Mar 24	I	I	I	I	I	I	• **FULL TIME TEACHING (co-teaching/solo)**
Mar 31	I	I	I	I	I	I	• **FULL TIME TEACHING ends April 4** • Work with mentor on a plan to slowly give back subjects/class periods
Apr 7	I	I	MI	MI	MI	MI	• Intern is still responsible for the planning/teaching of 3 subjects/classes every day • Continue teaching and co-teaching with mentor • Intern may continue to teach/co-teach in own classroom and/or co-teach in other classrooms (set up by mentor teacher • **Final evaluation conferences Thursday, April 11 – Wednesday, April 17**
April 14	MI	MI	MI	MI	MI	MI	• Continue teaching and co-teaching with mentor • Intern still responsible for planning/teaching 2 subjects/classes every day • **Apr. 18 – Final day of internship ☺ (Fairfield Spring Break)**
Apr 21							**Spring Break** • **April 28- May 2– days available for make-up in internship**

*** *In addition to the dates listed above, designated edTPA dates are listed below. Program areas will determine/communicate to interns if following the "Submission Cycle 1 Calendar Dates" or the "Submission Cycle 2 Calendar Dates"*

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Submission Cycle 1 Dates: (scores from Cycle I submission will be back March 27 from Pearson) edTPA Friday workdays on campus- January 17, February 7, and February 21 edTPA uploaded to SLL – Date chosen and communicated by program area
edTPA portfolio submission – week of March 3 (March 6th 11:59 pm deadline)

Submission Cycle 2 Dates: (scores from Cycle 2 submission will be back April 10 from Pearson) edTPA Friday workdays on campus – January 24, February 14, and March 7 edTPA uploaded to SL&L – Date chosen and communicated by program area
edTPA portfolio submission – week of March 17 (March 20th 11:59 pm deadline)

Please double check the Pearson website for correct dates and updates. https://www.edtpa.com/PageView.aspx?f=GEN_ScoreReporting.html

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