

**INTERN/MENTOR TEACHER TRANSITION PLAN for May, 2025 Graduates**  
**(This is ONLY a model to help organize internship. This is not a requirement)**

WEEK OF:	Subject 1	Subject 2	Subject 3	Subject 4	Subject 5	Other	INTERN RESPONSIBILITIES
Jan 3 & 6	MI	MI	MI	MI	MI	MI	<ul style="list-style-type: none"> <li>Begin semester in host school – attend professional development/faculty sessions – get acquainted with faculty in the building (if you are moving to a new placement), share calendar for the spring semester with mentor and discuss important expectations and dates</li> <li>Co-Plan and co-teach with mentor</li> <li><b>Remember edTPA requirements this semester – through your capstone course (edTPA due dates, etc. are listed at the end of this transition calendar.)</b></li> </ul>
Jan 13	MI	MI	MI	MI	MI	MI	<ul style="list-style-type: none"> <li>Co-Plan and co-teach lessons with mentor teacher</li> </ul>
Jan 20	I	MI	MI	MI	MI	MI	<ul style="list-style-type: none"> <li>Continue planning and co-teaching with mentor, solo teaching</li> <li>Intern plans/teaches 1 subject/class period <u>every day</u></li> <li>Intern plans for the teaching of 2 subjects/class periods for the next week</li> <li><b>Wednesday, January 22 – Required Education Career Fair – 10:30-12:30 – Richardson Ballroom – Interviews to follow in the afternoon</b></li> </ul>
Jan 27	I	I	MI	MI	MI	MI	<ul style="list-style-type: none"> <li>Continue planning and co-teaching with mentor, solo teaching</li> <li>Intern plans/teaches 2 subjects/class periods <u>every day</u></li> <li>Intern plans for the teaching of 3 subjects/class periods for the next week</li> </ul>
Feb 3	I	I	I	MI	MI	MI	<ul style="list-style-type: none"> <li>Continue planning and co-teaching with mentor, solo teaching</li> <li>Intern plans/teaches 3 subjects/class periods <u>every day</u></li> <li>Intern plans for the teaching of 4 subjects/class periods for the next week</li> </ul>
Feb 10	I	I	I	I	MI	MI	<ul style="list-style-type: none"> <li>Continue planning and co-teaching with mentor, solo teaching</li> <li>Intern plans/teaches 4 subjects/class periods <u>every day</u></li> <li>Intern plans for full-time teaching to begin next week (<i>Remember, there will be a balance of co-teaching and solo teaching</i>)</li> <li><b>Midterm conferences Thursday, February 13 – Wednesday, February 26</b></li> </ul>
Feb 17	I	I	I	I	I	MI	<ul style="list-style-type: none"> <li>Intern plans/teaches 4 subjects/class periods <u>every day</u></li> <li>Intern plans for full-time teaching to begin next week (<i>Remember, there will be a balance of co-teaching and solo teaching</i>)</li> <li><b>Midterm conferences Thursday, February 13 – Wednesday, February 26</b></li> </ul>
Feb 24	I	I	I	I	I	I	<ul style="list-style-type: none"> <li><b>FULL TIME TEACHING (co-teaching/solo)</b></li> <li><b>Midterm conferences Thursday, February 13 – Wednesday, February 26</b></li> </ul>
Mar 3	I	I	I	I	I	I	<ul style="list-style-type: none"> <li><b>FULL TIME TEACHING (co-teaching/solo)</b></li> </ul>

IO/MI= Intern Observes and Co-Teaches Segments of lessons      MI= Intern and Mentor Co-teach and share the lead in all aspects of teaching  
I = Intern takes lead for co-teaching and solo teaching experiences that include planning, instruction, assessment and managing the environment

**INTERN/MENTOR TEACHER TRANSITION PLAN for May, 2025 Graduates**  
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<b>Mar 10</b>							<ul style="list-style-type: none"> <li>• FULL TIME TEACHING (co-teaching/solo)</li> </ul>
<b>Mar 17</b>							<ul style="list-style-type: none"> <li>• FULL TIME TEACHING (co-teaching/solo)</li> </ul>
<b>Mar 24</b>							<ul style="list-style-type: none"> <li>• FULL TIME TEACHING (co-teaching/solo)</li> </ul>
<b>Mar 31</b>							<ul style="list-style-type: none"> <li>• FULL TIME TEACHING ends April 4</li> <li>• Work with mentor on a plan to slowly give back subjects/class periods</li> </ul>
<b>Apr 7</b>			MI	MI	MI	MI	<ul style="list-style-type: none"> <li>• Intern is still responsible for the planning/teaching of 3 subjects/classes every day</li> <li>• Continue teaching and co-teaching with mentor</li> <li>• Intern may continue to teach/co-teach in own classroom and/or co-teach in other classrooms (set up by mentor teacher)</li> <li>• <b>Final evaluation conferences Thursday, April 11 – Wednesday, April 17</b></li> </ul>
<b>April 14</b>	MI	MI	MI	MI	MI	MI	<ul style="list-style-type: none"> <li>• Continue teaching and co-teaching with mentor</li> <li>• Intern still responsible for planning/teaching 2 subjects/classes every day</li> <li>• <b>Apr. 18 – Final day of internship 😊</b></li> </ul>
<b>Apr 21</b>							<ul style="list-style-type: none"> <li>• Spring Break</li> <li>• <b>April 28- May 2– days available for make-up in internship</b></li> </ul>

**\*\*\* In addition to the dates listed above, designated edTPA dates are listed below. Program areas will determine/communicate to interns if following the “Submission Cycle 1 Calendar Dates” or the “Submission Cycle 2 Calendar Dates”**

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Submission Cycle 1 Dates: (scores from Cycle 1 submission will be back March 27 from Pearson) edTPA Friday workdays on campus- January 17, February 7, and February 21 edTPA uploaded to SLL – Date chosen and communicated by program area  
**edTPA portfolio submission – week of March 3 (March 6th 11:59 pm deadline)**

Submission Cycle 2 Dates: (scores from Cycle 2 submission will be back April 10 from Pearson) edTPA Friday workdays on campus – January 24, February 14, and March 7 edTPA uploaded to SL&L – Date chosen and communicated by program area  
**edTPA portfolio submission – week of March 17 (March 20th 11:59 pm deadline)**

Please double check the Pearson website for correct dates and updates. [https://www.edtpa.com/PageView.aspx?f=GEN\\_ScoreReporting.html](https://www.edtpa.com/PageView.aspx?f=GEN_ScoreReporting.html)

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