

Fall 2024 Supervisor Calendar Internship II

Supervisor information/forms will be posted at <https://www.winthrop.edu/ceshs/rex/field-office-internship-and-field-experience.aspx> .

All supervisors will participate in a meeting at the beginning of the semester. NEW supervisors will have an additional in-depth training session on the process, forms, etc. for internship supervision. At this time, all supervisor meetings will be held via Zoom.

**** Since the state requires university supervisors to be evaluator trained in SCTS 4.0 before supervising a teacher candidate, any new supervisor who has not been evaluator trained in SCTS 4.0 will need to contact the Office of Field and Clinical Experiences for training information.**

December Graduates (Internship II)

July/August – Interns begin internship in host schools – Most of our partnering school districts have teachers beginning July 25th or August 1st but supervisors and interns should check the start date of their specific district on the district’s website.

Wednesday, August 7– Mentor Informational Meeting for mentors of **Internship II** candidates – 5:00-6:00 –virtual zoom meeting

Thursday, August 8 - NEW Supervisor training- 9:00-11:00 – New supervisors will be provided specific details (location, time, etc.) prior to the training.

Monday, August 12 or Wednesday, August 14 – Supervisor Meeting for ALL Supervisors – 9:00-10:00 – Room location/time TBA - **Supervisors should choose 1 meeting to attend.**

Friday, August 16 – Internship Boot-Camp for Internship II Teacher Candidates – 9:00 – 3:00

Friday, August 23 - Final date for travel authorizations to be turned in to Jamie Larsen in 141 Withers. Per accounting, all authorizations have to include original signature (no scan). Please note, that if conducting introductory meetings face-to-face with the interns you supervise and their mentors, your authorization needs to be in place at least 7 days before that meeting. Introductory meetings, whether face-to-face or virtual, need to take place within the first two weeks of school.)

Wednesday, August 28 – Expanded ADEPT training for mentors/supervisors who haven’t had ADEPT training or SC Mentor Training (Dia Hablutzel will be notifying those needing this training.) This will be a virtual zoom training. – A link for this training will be sent in advance. 4:00-6:00 – (**Please Note**: No supervisor should need this training since all university

supervisors are required to have evaluator training in SCTS 4.0 before supervising teacher candidates.)

Thursday, September 26 - Friday, October 4 – mid-term conferences to be held

Thursday, October 3 - Midterm evaluation grades reported in Wingspan by 5:00 PM

Monday, October 7 - Friday, November 15 – Intern full-time teaching

Monday, October 7- Midterm Evaluation Report and supporting evidence scanned and uploaded to SLL, and evaluation rubric recorded in SLL (supporting evidence – supervisor observations, site-based observer observations and, if intern on contract, mentor observations)

Friday, October 11 – Monday, October 14- Winthrop Fall Break; No Winthrop classes; Interns report to internship

Tuesday, November 5 - Election Day- No school; Vote

Monday, November 18 – Friday, November 22– Final evaluation conferences to be held

Tuesday, November 26 – Final day for Internship II teacher candidates in the schools

Monday, December 2 - Friday, December 13 – Days to be used for Internship II teacher candidate make-up in the schools

Wednesday, December 11 – Graduate degree and Senior grades to be entered into Wingspan

Friday, December 13 – Teacher Education Convocation – Plowden Auditorium – 4:00 pm

Friday, December 13 - Final Evaluation Report and supporting evidence scanned and uploaded to SLL, and evaluation rubric recorded on SLL (supporting evidence – supervisor observations, site-based observer observations and, if intern on contract, mentor observations) **Travel reimbursement for supervision due to Jamie Larsen in Withers 141**

Saturday, December 14 – Undergraduate and Graduate Commencement – 11 am – Winthrop Coliseum

In addition to the dates listed above, edTPA work sessions on campus (all day Fridays) will

August 30, September 20, and October 4.

edTPA uploaded to SL&L – October 16

Submission- week of October 24

edTPA scores will be back November 14