

Fall 2024 Mentor Information Quick Glance

Rex Institute website: <https://www.winthrop.edu/ceshs/rex/field-office-mentor-and-host-teachers.aspx>

All forms and templates are located on the Rex site.

Fall 2024	Internship II
July/August – school district dependent	Report to assigned host school for Internship I experience – refer to host school calendar for start date for teachers
Monday, August 19	Winthrop University classes begin at 5 pm
Monday, September 23- Tuesday, October 1	Midterm evaluation conferences to be held – supervisor to set date/time with intern and mentor
Thursday, October 3	Midterm evaluation grades due
Monday, November 18 – Friday, November 22	Final evaluation conferences to be held with intern and mentor
Tuesday, November 26	Last day of internship in the schools
Monday, December 2 – Friday, December 13	Days available in host schools for internship make-up
Friday, December 13	Teacher Education Convocation – 4:00 pm – TBD
Saturday, December 14	Winthrop University Undergraduate and Graduate Commencement – 11:00 am – Winthrop Coliseum

	Mentor Observations		Site- Based Observations	
	Before Midterm	After Midterm	Before Midterm	After Midterm
Internship I	2	2	1	1
Internship II	3	3	1	1

* edTPA - All programs: In addition to the dates listed above, edTPA work sessions on campus (all day Fridays) will be August 30, September 20, and October 4.

edTPA uploaded to SL&L – October 16

Submission week of October 24; edTPA scores will be back November 14

Items to remember:

- Communicate with intern and university supervisor consistently.
- Document everything (observation record, email, etc.)
- Key Elements of Mentoring
 - Model
 - Observe
 - Advocate
 - Co-teach
 - Give feedback
 - Assist with goal setting
 - Provide opportunities