

Spring 2025 Mentor Information Quick Glance

Rex Institute website: <https://www.winthrop.edu/ceshs/rex/field-office-mentor-and-host-teachers.aspx>

All forms and templates are located on the Rex site.

Spring, 2025	Internship II
January – school district dependent	Report to assigned host school for Internship II experience – refer to host school calendar for start date for teachers
Monday, January 13	Winthrop University classes begin
Wednesday, January 22 (hosted by the Office of Career Development and Internships)	Required Education Career Fair – 10:30-12:30 in Richardson Ballroom – Interviews to follow in the afternoon – Specific information will be forthcoming.
Thursday, February 13 – Wednesday, February 26	Midterm evaluation conferences to be held – supervisor to set date/time with intern and mentor
Monday, February 24- Friday, April 4	Full time teaching (Minimum)
Thursday, April 10 – Thursday, April 17	Final evaluation conferences to be held with intern and mentor
Friday, April 18	Last day of internship in the schools
Monday, April 28- Friday, May 2	Days available in host schools for internship make-up
Wednesday, May 7 and Friday, May 9	Teacher Education Convocation Ceremony – <u>Wednesday, May 7</u> –Teacher Education candidates from CVPA, CAS, and all MAT programs, 4:00-5:00 in Plowden Auditorium <u>Friday, May 9</u> – Teacher Education candidates from the COE, 4:00-5:00 in Plowden Auditorium (More information on this special ceremony will be shared earlier in the semester.)
Thursday, May 8	Winthrop University Graduate Commencement Ceremony – 7:00 pm – Winthrop Coliseum
Saturday, May 10	Winthrop University Commencement Ceremony- Winthrop Coliseum

	Mentor Observations		Site- Based Observations	
	Before Midterm	After Midterm	Before Midterm	After Midterm
Internship I	2	2	1	1
Internship II	3	3	1	1

** edTPA Cycle and dates chosen and communicated by program area. edTPA Friday workdays on campus.*

Cycle 1: January 17, February 7, and February 21

Cycle 2: January 24, February 14, and March 7

Items to remember:

- Communicate with intern and university supervisor consistently.
- **Document** everything (observation record, email, etc.)
- Key Elements of Mentoring
 - Model
 - Observe
 - Advocate
 - Co-teach
 - Give feedback
 - Provide opportunities
 - Assist with goal setting