

Winthrop University Instructor Field Experience Guide - Fall 2024
Student Learning & Licensure (SL&L)

1. **Using Chrome or Firefox as your Internet browser, go to this site:** <https://sl.watermarkinsights.com>
 - Log in with your WU email and password.
 - If this is your first time logging in, click “Forgot Password” to receive an email to set your password.
2. **Go to “View Student Logs” to access candidate time logs.**
3. **Go to “Activities” to view assessments:**
 - If the host teacher submitted the assessment, this will show as “Done.”
 - The candidate can now also view this assessment.
 - Click on “View Details” to review the host teacher’s assessment for each candidate.
 - If you do not agree with the host teacher’s indicators:
 - Select “Undo” and click on that candidate’s name to open the assessment and make changes as needed. Then select “Submit.”
 - Explain to the candidate why you made the changes.



Assessment Panel

Assessment & scoring

Early Clinical Field 202080*

[View Rubric Details](#)

20/36 - 55.56%

Elements	Belo...	Prog...	Meet...	Exce...	N/A
Teacher...	✓	✓	✓	✓	✓
The tea...	✓	✓	✓	✓	✓
Teacher...	✓	✓	✓	✓	✓
Teacher...	✓	✓	✓	✓	✓
Teacher...	✓	✓	✓	✓	✓
Teacher...	✓	✓	✓	✓	✓
Teacher...	✓	✓	✓	✓	✓
Teacher...	✓	✓	✓	✓	✓
Teacher...	✓	✓	✓	✓	✓

***If a candidate’s assessment is not in “Done” status:**

- Remind the host teacher to submit the assessment and make sure the host teacher is able to log into SL&L.
- If your course requires that candidates submit a reflection of their field work:
 - Check if all candidates completed the reflection. If a candidate has not submitted their reflection, the assessment will be “Awaiting Submission,” and the host teacher is not be able to submit the assessment.