

Winthrop University – Faculty Conference
Friday, April 19, 2024
2:00pm
Whitton Auditorium

Agenda

1. Welcome and Call to Order (Adam Glover)
2. Approval of Minutes from the February 23, 2024 Meeting (Appendix A)
3. Report from the Faculty Conference Chair (Adam Glover)
4. Remarks from the President (Edward Serna)
5. Remarks from the Provost (Sebastian van Delden)
6. Update from Center for Career Development and Internships (Becky Ross)
7. Update from IT (Patrice Bruneau)
8. Reports from Faculty Conference Standing Committees
 - a. Academic Council (Michael Whitney)
 - b. FCUP (Eric Birgbauer)
 - c. FCUL & AFTP (Philip Gibson)
 - d. Rules (Charles Randall)
9. Old Business
10. New Business
11. Faculty Elections
12. Announcements
 - a. Gina Jones (Registrar)
13. Adjournment

Note: Quorum (35% of Faculty Conference membership faculty) is 107 faculty members. The minimum attendance required to do business (20% of Faculty Conference membership) is 61 faculty members. In the absence of a quorum, a vote of 75% of those present is required to conduct business.

Appendix A
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Minutes

14. Welcome and Call to Order (Adam Glover)
 - a. Call to order at 2:01
 - b. Consider sending questions via email

15. Approval of Minutes from the February 23, 2024 Meeting (Appendix A)
 - a. Distributed last Friday
 - b. Approved

16. Report from the Faculty Conference Chair (Adam Glover)
 - a. Board of trustees meeting
 - i. Approved tuition transparency initiative
 - ii. Approved additional housing for students
 - iii. There is a facilities report
 - iv. Approved new programs
 - b. General education review coming up
 - c. Items for report for Trustees Meeting
 - d. Thank you

17. Remarks from the President (Edward Serna)
 - a. Thank you for a great year
 - b. Indicators look good
 - i. Tuition going down, enrolment going up
 - c. Strategic Plan
 - i. Board needs to approve it
 - ii. Next academic year there will be a town hall to discuss it
 1. Board – government vs. Us – management
 2. Asking for an office / person to help us make the changes to implement the strategic plan – Board agrees with the idea, the roll-out needs to be defined

18. Remarks from the Provost (Sebastian van Delden)
 - a. General Education
 - i. Priority of the Strategic Plan
 1. Start with an assessment in the fall but details are not yet known
 - b. Courses for teachers to be trained for online courses
 - i. Goal is 200 trained faculty – currently at 110
 - c. Policies
 - i. Updating policies processes
 1. In July will look at policies that are 10 years old
 2. March – April final drafts of updated policies

3. April – Updated policies to faculty
 4. May – June – get policies completely approved
 - ii. Policies currently being up dated: Faculty should read and contact Provost with questions /concerns. The statements are in the supporting document. Proposing that no votes happen today to allow faculty time to read about the changes
 1. Attendance policy
 2. Accommodation Policy
 - a. One-on-one accommodations for each individual student
 - b. Changes and will continue to change – moving target
 - c. *How can we help the students make progress to decreasing accommodations needed?*
 - d. *How can we decrease the number of students who take advantage of the situation?*
 - e. *CESHS can help faculty understand accommodation (Provosts agree with Dean Costner)*
 - f. *Accommodations affect academic freedom*
 - g. Conversation needs to be started
 3. Department Chair Policies
 4. Promotions – Faculty Policy
 - a. Work done before Winthrop does not count toward promotion
 - b. Not changing anything – just clearly stating what Winthrop does
 5. Intellectual Property Policy
 6. Faculty Manual
 7. Promotion and Tenure Timeline
 8. Post Tenure Review
19. Update from Center for Career Development and Internships (Becky Ross)
- a. Provided her background
 - b. Welcome partnerships with faculty
 - c. Goal: Help students holistically
 - i. Overview of services in the accompanying PowerPoint
 - ii. Handshake – how students schedule appointments with the Center
 - iii. Workshops, class presentations, mock interviews, interview dinners, fairs, etc.
 - d. Working with alumni
20. Update from IT (Patrice Bruneau)
- a. Acceptable Use Policy – being reviewed by the Provost office – send comments
 - i. Limit personal use – don't connect personal info with Winthrop's account
 - ii. Emails, attachments, etc., are being scanned and removed
 - iii. Not private
 - iv. Don't download / store confidential data
 - v. Do not auto-forward
 - b. Phishing campaigns
 - i. Send phishing emails once or so a semester
 - ii. Don't click (3% in Dec – 16% in April)
 - c. New screen setting
 - i. Belongs to Winthrop – don't do anything bad on it
 - ii. Screen will lock after 20-30 minutes
 - iii. May make the computer have a Winthrop Blackboard – easy to identify
 - d. New Wingspan
 - i. Looking more modern

- ii. Will be more convenient
 - iii. Can personalize, pin, and move the tiles around
 - e. *Thank you from faculty*

- 21. Reports from Faculty Conference Standing Committees
 - a. Academic Council (Michael Whitney)
 - i. Courses passed General Education
 - 1. *Approved*
 - ii. Minor edits
 - iii. 96 courses inactivated, edited, added (new)
 - iv. 7 program changes for micro certificates
 - v. 25 program changes
 - 1. No discussion on i.-v.
 - vi. 9 new programs/renaming
 - 1. BPS programs are CBE programs
 - 2. Approved
 - b. FCUP (Eric Birgbauer)
 - i. Department chair compensation - \$13,000 or 1.5 month's pay (whichever is greater) – budget has not yet been approved
 - ii. Senior Instructor position in the works
 - 1. Pay raise involved
 - 2. What to do with non-tenure track Assistant Professor
 - iii. Accessibility accommodations
 - 1. Ongoing conversation
 - iv. Annual assessment reports excessive
 - 1. Provost will look into the annual reports
 - v. Internship agreement with Piedmont Medical Center
 - 1. Legal questions arose
 - 2. Ideal was tabled
 - 3. President will look into an agreement
 - vi. Training schedule timing is not always reasonable
 - vii. New concerns were raised – see list on PowerPoint
 - viii. Thank you to the members of the committee
 - c. FCUL (Philip Gibson)
 - i. Thank you for your work – committee members
 - ii. Visitor parking – can get parking passes online
 - iii. Facilities – Dalton, HVAC, mold in buildings, decrease in regular bldg. maintenance (lack of personal)
 - iv. Extended time off for employees for extenuating circumstances
 - v. Survey will be sent out in the fall
 - vi. Professional development and training
 - 1. Need more staffing for centers
 - vii. Training time will be changed and info will be revamped to meet faculty's needs
 - d. AFTP (Philip Gibson)
 - i. Extra time on clock for tenure review
 - ii. Meeting next month to discuss post tenure review
 - e. Rules (Charles Randall)

- i. Thank members of the rules committee
 - ii. Old – Changes to Faculty Conference Bylaws
 - 1. Direct of General Education
 - 2. Tables changed
 - 3. Approved
 - iii. New
 - 1. Exception: library tenure track faculty (not tenured) to serve on Faculty Committee on University Priorities
 - 2. Bylaws for School of Graduate, Continuing, Online Ed – full bylaws in supporting documents
 - a. *Not connected to Grad Faculty*
 - b. Ratified
 - 3. Faculty Conference Bylaw Proposed Changes
 - a. The School of Graduate, Continuing, and Online Ed added
 - b. Exceptions will be presented to faculty conference
 - i. Approved to put on agenda for the fall
 - c. New rules committee chair: Lauren Kohut
 - f. Faculty Personal (Bill Schulte)
 - i. 25 cases for tenure and promotion
 - ii. Thanks for all those who were apart of the review
22. Old Business
 - a. None
23. New Business
 - a. None
24. Faculty Elections
 - a. Academic Council
 - i. No nominations from floor
 - b. DSU Advisory board
 - i. None from floor
 - c. Academic Conduct
 - i. None from floor
 - d. Faculty personal
 - i. None from floor
 - e. Academic Freedom
 - i. None from floor
25. Announcements
 - a. Gina Jones (Registrar)
 - i. Graduate grades – May 1st @ 3 PM
 - ii. Undergraduate grades – May 2nd @ 9 AM
 - iii. All grades May 3rd @ 5 PM
 - iv. Incompletes for extenuating circumstances
 - 1. Must be completed within a year
 - b. Commencement
 - i. May 2nd – graduate

- ii. May 4th – CAS /VPA in the morning CESHS / Business– afternoon
- iii. Congrats to faculty award recipients

- 26. Adjournment
 - a. 3:47 pm