

Winthrop University – Faculty Conference
Friday, November 22, 2024
2:00pm
Whitton Auditorium

Agenda

1. Welcome and Call to Order (Adam Glover)
2. Approval of Minutes from the August 16, 2024 Meeting (Appendix A)
3. Report of the Faculty Conference Chair (Adam Glover)
4. Remarks from the President (Edward Serna)
5. Update from Faculty Athletics Representative (Stacy Martin)
6. Update from Printing Services (Jill Stuckey)
7. Update from IT (Patrice Bruneau)
8. Update from Registrar (Gina Jones)
9. Reports from Faculty Conference Standing Committees
 - a. FCUP (Eric Birgbauer – link to [FCUP Reports](#))
 - b. Academic Council (Cody Walters)
 - c. Rules (Lauren Kohut)
10. Remarks from the Provost (Sebastian van Delden)
11. Old Business
12. New Business
13. Announcements
14. Adjournment

Note: Quorum (35% of Faculty Conference membership faculty) is 107 faculty members. The minimum attendance required to do business (20% of Faculty Conference membership) is 61 faculty members. In the absence of a quorum, a vote of 75% of those present is required to conduct business.

Appendix A: Minutes from meeting on 10.04.2024

Winthrop University – Faculty Conference
Friday, October 4, 2024
2:00pm virtual (Zoom)

Faculty Conference Minutes

Prepared by Kelly Ozust, Associate Professor of Dance

We have quorum

1. Welcome and Call to Order (Adam Glover)
2. Approval of Minutes from the August 16, 2024 Meeting (Appendix A)
 - a. Motion to approve Minutes from August 16, 2024 Meeting
 - b. Minutes approved
3. Report of the Faculty Conference Chair (Adam Glover)
 - a. Hold off on report.
 - b. Attend BOT meeting and have a full report at November meeting
4. Remarks from the President (Edward Serna)
 - a. Thanks for patience, understanding during this week.
 - b. Thanks to Emergency Response Team
 - c. Census data for our Fall class
 - i. 27% increase in size of entering freshman class
 - ii. 37% increase in transfers
 - iii. 4.4% increase in degree seeking undergrads
 - iv. 3.8% increase in total enrollment
 - v. Retention numbers are holding strong
 - vi. On Oct 17 we'll have president from CPCC on campus for a signing event. We have pathway agreement for those students with in state tuition.
 - vii. We are doing something to get into CLT market in meaningful way
 - viii. New marketing and branding initiative, so this is the perfect time to be doing this.
5. Remarks from the Provost (Sebastian van Delden)
 - a. Many students still in areas without power.
 - b. Thanks to everyone for being flexible.
 - c. Virtual Learning Make-up Days
 - i. Thompson without power
 - ii. Monday classes will be virtual
 - iii. What is the least disruptive way to make-up the time that gives faculty both the structure and flexibility while maintaining academic integrity and student progress?
 - iv. Realizes that there is no perfect solution; it's going to be disruptive either way.
Friday, October 11 (Make-up day for Monday, September 30)
Saturday, October 12 (Make-up for Tuesday, October 1)
Monday, October 14 (Make-up for Wednesday, October 2)
Saturday, October 26 (Make-up for Friday, October 4)
Tuesday, December 3 (Make-up for Thursday, October 3)

- v. Instructional time dropped to under 12.5 weeks. We needed to make up some of that time.
- vi. Faculty have flexibility to make it work the best for them and their courses.

Q: Can we meet with students in person on Monday, and be flexible with students who can't come to campus?

A: We cannot require students to come in in person, if it's going to be tied to their grade. If students can come in if they happen to be here, that would be fine, but we can't require students to be here.

Q: Study day is now a make-up day, will exams start as usual?

A: Yes, it's very important to end the semester on time.

Q: Is Monday obligatory virtual as well even though it's not a make-up day?

A: Yes.

Q: Are student groups allowed to meet on Monday in person?

A: Cautiously yes. Campus is open, and students will be back. My only caveat is that we aren't sure when students will be able to move back in until Monday. Please be sensitive to not requiring students to come to anything in person on Monday.

Q: Can we require attendance on the make-up days over zoom?

A: Yes, you can require it, but please be flexible and sensitive to the fact that students already have plans. Some students will simply not be able to be there.

- vii. AI meeting: Link in the Daily Digest to Amber Slack's presentation, Marshall Jones' presentation, and Provost's presentation. You can watch the entire meeting.
 1. There's no magic bullet. How can we make sure students aren't using AI in a course? We proposed that all syllabi include a mandatory AI statement starting next Fall. What is in that statement is up to the departments and faculty, but as a university we should adopt a more general model for us all.
 2. 3 buckets of types of statements:
 - a. You cannot use AI in this course.
 - b. AI is permitted in specific contexts and with acknowledgment.
 - c. Students are encouraged to use generative AI tools in coursework.
 3. Winthrop's Center for Professional Excellence's Virtual Academy has several webinars on AI

Q: Does extending the interim grade due date mean that we are extending the withdrawal deadline?

A: As of now, no, but let me process that a bit more.

- 6. Update from CDI (Becky Ross)
 - a. Exciting opening to the semester with a part-time job fair. Close to 200 students.
 - b. New event: pop-up career closet and headshots. 110 total students.
 - i. Greatest needs: smaller sizes, suiting basics, blazers, slacks, dresses, slimmer fitting dress shirts, plain ties
 - c. Fall career fair, record number

- i. 51 employers, I am ready mentoring program, and graduate studies were all tabling
 - ii. Moving away from random graduate schools coming
 - iii. Had a live photographer doing headshots
 - d. Trying to gather new learning outcomes from the students.
 - e. 2023-24 annual report highlights:
 - i. Handshake, connected with 4,979 employers
 - ii. Spring Career Fair: 260 students and alumni, 73 employers and graduate schools
 - iii. Big Interview
 - iv. Class presentations nearly doubled
 - v. Internship Council was piloted in March to enhance coordination and communication across campus
 - f. Preparing materials that will better prepare students and employers with the internship services that they need. Preparing Faculty Internship Guide.
 - i. Doodle poll for those wanting to participate in Internship Council
 - ii. We want to know what would be beneficial for you so we can figure out ways to work together.
7. Update from Registrar (Gina Jones)
- a. Extended interim grading deadline is 5pm Oct 10
 - b. Graduate students are optional unless they are international students or student athletes.
 - c. UU or UF may be used. There are for students who have stopped attending or never attended
 - d. New grading instructions are on the R&R website
 - e. Advising begins October 16
 - f. Withdrawal and SU deadline is Wednesday Oct. 23
8. FCUP (Eric Birgbauer)
- a. Meet regularly with President and Provost to bring forth issues and engage in planning
 - b. We want your feedback so that we can bring it forward
 - c. We keep minutes on the FC website
 - d. Cody Walters will serve as library rep on the committee
 - e. Previous Issues
 - i. Process for senior instructor status (resolved)
 - ii. Department Chair compensation
 - iii. Intellectual Property rights policy
 - f. New issues
 - i. Facilities issues and communication
 - ii. Required meetings before Aug 16
 - iii. Processing of paperwork for international faculty and students
 - iv. Elimination of scantrons
 - v. Uneven workload of faculty be college (passed to FCUL)
9. Academic Council (Cody Walters)
- a. Met virtually on 9/27/24
 - b. From Gen Ed CC: 1 new course: NASC GEOL 201: Natural Disasters: The Violent Earth
 - i. Approved
 - c. 44 courses approved at Committee on Undergraduate Curriculum. No action required.
 - d. From CUC: 6 new program action items
 - i. BA and a BA in Math, Teacher Certification – Inactivate these programs
 - 1. Approved

- ii. BS in Biology – updated MATH 141 and 241 and adding options to certain areas of the program. Need to vote to inactive the BS in Biology, Medical Tech
 - 1. Approved
 - e. From the Registrar
 - i. motion to approve CBE course withdrawal policy
 - 1. Approved
 - ii. Motion to approve the withdrawal policy for CBE students enrolled in CBE programs.
 - 1. Approved
10. Rules (Lauren Kohut)
- a. Proposed bylaw changes for micro-certificate approvals
 - i. Approval process: college assembly to college dean to CUC to Provost
 - 1. Approve update to Article VIII, Section 6 and Article XI of Bylaws
 - a. Can't vote on it now, need to put it on the agenda for the next meeting.
11. Old Business, none
12. New Business, none
13. Announcements
- a. Schedule an appointment with Ombuds, Tammy Burnham
 - b. This week there are a lot of students on campus using the food box. We continue to have needs so if you have items, please send them. 308 Dalton Hall. Canned chicken, Vienna sausages, Spam, small boxes of cereal, pop tarts, chips
 - c. SOURCE is April 11th
 - d. Still in the process for filling to position for SOURCE director
 - e. Next Faculty Conference meeting is Friday, November 22 at 2pm
14. Adjournment, 3:15pm