

Winthrop University – Academic Council

Friday, September 27, 2024 @ 2:00pm

Owens 103

Agenda

- I. **Approval of minutes** of the August 23, 2024 meeting (approved via email)
- II. **Remarks from the Chair** (Cody Walters)
- III. **Remarks from the Provost and Executive Vice President for Academic Affairs** (Sebastian VanDelden)
- IV. **Remarks from the President of the Council of Student Leaders (CSL)**
- V. **Reports from Standing Committees**
 - a. **Committee on University Curriculum** (Zach Abernathy)
 - i. Curriculum Actions – Appendix A
 - b. **General Education Curriculum Committee** (Kelly Costner)
 - i. Committee actions – Appendix B
- VI. **Old Business**
 - a. None
- VII. **New Business**
 - a. CBE Course Withdrawal Policy – Appendix C
 - b. CBE University Withdrawal Policy – Appendix D
- VIII. **Announcements**
- IX. **Adjournment**

Appendix A – CUC Curriculum Actions

Winthrop University
Committee on Undergraduate Curriculum
Minutes

The Committee on Undergraduate Curriculum met on Friday, September 20, 2024. Participating were committee members Zachary Abernathy, Amanda Hiner, Anna Romanova, and Jared Androzzi. Also attending were Will Thacker, Cody Walters, Tim Drueke, Gina Jones, and Kara Traverse.

These 6 program change items (degree) recommended and forwarded to Academic Council for action:

Program	Action
BA in Math Teacher Cert	Inactivate Program
BS in Biology	Edit Program: Indicate that an additional course in the major must be from Area C rather than a choice of A, B or C. Add BIOL360, 382, 383, 384, 388, and 450H to Area D. Update MATH141 to MATH241 and QMTH205 to BSAN205.
BS in Biology - Conservation	Edit Program: Add GEOL345 and ENV5375 as options for Conversation Experiential Learning Requirement. Designate that one course from Area C is only required if not met above. Add BIOL360, 382, 383, 384, 388, and 450H to Area D. Update MATH141 to MATH241. Remove GEOG and BSAN/QMTH 205 from Math and Science Electives.
BS in Biology-BioMed Resrch	Edit Program: Add BIOL360, 382, 383, 384, 388, and 450H to Area D. Update MATH141 to 241.
BS in Biology-Medical Tech	Inactivate Program
BS in Math-Teacher Cert	Inactivate Program

The following 44 course action items were approved at CUC Level and require no further action:

Course	Action
ANTH331 Rise of Inequality/Complexity	New Course
BIOL203 Principles of Biology Laborato	Inactivate Course
BIOL203H Principles of Biology Laborato	Inactivate Course
BIOL204 Principles of Biology	Inactivate Course
BIOL204H Principles of Biology	Inactivate Course
BIOL207 SEA PHAGES Discovery Lab	Inactivate Course
BIOL360 Peer Mentoring in Biology	Edit Course: Update course description. Remove BIOL203, 204, 205, 206 from prerequisites. Add CHEM210 or 211 to prerequisites. Change number of credits that can be earned for the course from 0.5 to 1.
BIOL480 Integration of Biological Prin	Edit Course: Update prerequisite to clarify that two BIOL courses from Areas A, B, C do not need a C- to satisfy prerequisite.
ECED300 Foundations of Early Childhood	Edit Course: Add Educational Studies and Special Education majors to list of students who can register for the course.

ECON508 Forecast & Predict. Analytics	New Course
ENGL492 Seminar in Science Communicati	Inactivate Course
ENGL527 English Romantic Poetry,Prose	Inactivate Course
ENTR370 Leadership in Free Enterprise	Inactivate Course
ENVS355 Earth's Changing Climate	New Course
FINC518 Blockchain and AI in Finance	New Course
FINC522 Options and Futures Markets	New Course
MGMT322 Intro to Talent Management	Edit Course: Remove MGMT321 from the prerequisite and add HXCT301 as an alternative to HMXP102.
MGMT422 HR for Sport Management	Inactivate Course
NUTR223 The Science of Human Nutrition	Edit Course: Clarify in prerequisite that course is for Human Nutrition, Exercise Science, Biology, and Chemistry majors.
NUTR227 Medical Terminology	Edit Course: Add NUTR223 as an option in prerequisites.
NUTR231 Food Composition	Inactivate Course
NUTR232 Food Composition Laboratory	Inactivate Course
NUTR380 Nutr Education	Edit Course: Add NUTR223 to the prerequisite.
NUTR421 Nutrition Through the Life Spa	Edit Course: Change prerequisite from NUTR321 to NUTR229.
NUTR423 Food Science Principles	Inactivate Course
NUTR428 Community and Cultural Nutriti	Edit Course: Change prerequisite from NUTR427 to NUTR380.
NUTR471 Food & Nutr Mgmt II	Edit Course: Change prerequisite from NUTR371 to NUTR223 and 323.
NUTR490A Practicum Experience	Edit Course: Change prerequisite from NUTR 421 with a C- or higher to NUTR 421 (C- or higher) for Health promotion option students and NUTR 427 (C- or higher) for dietetic option students.
NUTR521 Nutritional Biochemistry & Met	Edit Course: Change prerequisite from NUTR431 to NUTR321.
SCIE301 Biology of Aging	Inactivate Course
SCIE594 ST: Content/Pedagogy ST	Inactivate Course
SCIE594L ST Lab for Teachers	Inactivate Course
SOCL320 Sociology of Contemporary Afri	Edit Course: Reactivate course. Update description.
SPED581 Intro to Accessible Education	New Course
SUBU330 Sustainable Bus Practices	Inactivate Course
SUBU330H Sustainable Bus Practices	Inactivate Course
THED542 Theatre for Youth	New Course
WRIT431 Academic Internship in Writing	Edit Course: Delete "Open to English majors only. WRIT 366, 367, or 465 are highly recommended." from course description. Add "Non-majors may enroll with the permission of the Department Chair if they meet the other requirements for the course" to the prerequisite.
WRIT432 Academic Internship in Writing	Edit Course: Delete "Open to English majors only. WRIT 366, 367, or 465 are highly recommended." from course description. Add "Non-majors may enroll with the permission of the Department Chair if they meet the other requirements for the course" to the prerequisite.

WRIT433 Academic Internship in Writing	Edit Course: Delete “Open to English majors only. WRIT 366, 367, or 465 are highly recommended.” from course description. Add “Non-majors may enroll with the permission of the Department Chair if they meet the other requirements for the course” to the prerequisite.
WRIT461 Internship Science Communicati	Inactivate Course
WRIT462 Internship Science Communicati	Inactivate Course
WRIT566 Writing in STEM, Med, & Health	Edit Course: Change title from Writing for Sciences and Technology. Update transcript title and description. Change prerequisite from “HMXP 102 with a grade of C- or better; and either ENGL 380 or successful completion of a 200-level or higher course in BIOL, CHEM, CSCI, ENVS, GEOG, GEOL, GRNT, NUTR, MATH, PHYS, PSYC, SCIE, or WELL, or permission of the instructor; or graduate status” to “CRTW 201 or HXCT 301 with a grade of C- or better, and a WRIT course numbered above 299; OR successful completion of a 200-level or higher course in BIOL, CHEM, CSCI, ENVS, GEOG, GEOL, GRNT, HCMT, NUTR, MATH, PHYS, PSYC, SCIE, SPMA, or SPFA; OR graduate status; OR permission of the instructor.”
WRIT566H Writing in STEM, Med, & Health	New Course

The following 4 course action items were approved at College Assembly Level and require no further action:

Course	Action
ARTS542 Advanced Painting	Edit Course: Change number of credits that can be earned for the course from 6 to 9.
ARTS542H Advanced Painting	Edit Course: Change number of credits that can be earned for the course from 6 to 9.
SPED515 Family & Professional Collab	Edit Course: Change title from Consultation and Collaboration in Special and General Education.
WRIT501 Writing for New Media	Edit Course: Update description.

Appendix B - General Education Committee

Report to AC Fri 2024-09-27

Meeting held via Zoom on Fri 2024-09-13, 2:00-2:45 pm

Motion: Approve the following courses for GNED inclusion.

Area	Course	Title
Natural sciences	GEOL 201	Principles of Arts Management

Data Dashboard

a. Demo of online data dashboard developed by Office of Institutional Research

Appendix C –

Competency-Based Education (CBE) Course Withdrawal Policy

Competency-Based Education (CBE) Course Withdrawal Policy

Students are expected to follow the courses of study selected at the beginning of the subscription period. There may be instances, however, when the student wishes to withdraw from a course. The decision to withdraw from a course is the student's alone, but consultation with the advisor or learning coach is required.

Students may not withdraw from a course for which they have already taken the final assessment.

Withdrawal from a course may not occur after 66% of the subscription period of the course have been completed, unless documented extenuating circumstances should warrant withdrawal from the course with the assignment of an N grade. Documented extenuating circumstances include the following:

death of an immediate family member;

traumatic and unforeseen circumstances which are considered beyond a student's control;

prolonged emotional instability, physical injury or illness which has resulted in the student's inability to complete academic responsibilities;

or a change in nonacademic employment beyond the student's control.

Documentation of such circumstances must be definitive and must be presented along with a request for withdrawal with the assignment of an N grade to the Registrar no later than the last day of classes for the course in question.

Procedures:

Students must request a withdrawal from a course from the academic advisor or learning coach. If the withdrawal from a course is completed during the first 66% of the subscription period, the grade of N is assigned, indicating that no credit is awarded.

Appendix D –

CBE University Withdrawal Policy

Policy Title:

Withdrawal from Winthrop University for Students Enrolled in Competency-Based Education Programs

Policy Statement:

Students who find it necessary to discontinue their college work during a subscription period should officially withdraw from the University.

Administrative Division:

Academic Affairs

Effective Date:

Spring 2025

Full Policy:

A student who withdraws from the University before 66% of the subscription period receives grades of N for all courses not already completed. A student may not withdraw from any course for which they have already taken the final assessment. However, a student may withdraw after the withdrawal deadline with documented extenuating circumstances. Such circumstances include the following: death of an immediate family member; traumatic and unforeseen circumstances which are considered beyond a student's control; prolonged emotional instability, physical injury or illness which has resulted in the student's inability to complete academic responsibilities; or a change in nonacademic employment beyond the student's control. Documentation of such circumstances must be definitive and must be presented along with a request for withdrawal with the assignment of an N grade to the Registrar or his designee no later than the last day of the subscription period in question. Failure to withdraw officially may seriously affect a student's eligibility for future readmission or for transfer to another institution.

Procedures:

Students who wish to initiate the withdrawal process must complete a Withdrawal From the University form found on the Records and Registration website under "online forms."

Internal control considerations, if applicable:

Documentation is required for students withdrawing after the deadline.

Policy Authors(s):

Academic Council

Review Date:

Month and date of review will be three years from date of adoption unless otherwise specified.

Responsible Party for Review:

Academic Council