

Interim Grading in Banner 9 Wingspan

- Login to Wingspan
- Click on Faculty Dashboard on the right-hand side under the Self Service 9x area:

The screenshot shows the 'Home Tab' navigation menu with a search bar. The menu is divided into several sections:

- Wingspan Links:** Account Summary & Payments, Advising Menu, Faculty Class Lookup
- Employee Tools:** BDMS Application, Compensation Statement, Coursedog (Course/Event Scheduling), Degree Works
- Channels:** Announcements | Dining at Winthrop | Faculty Schedule | PO Box |
- Announcements:** Be Informed with Calendars and Academic Policies, Enrollment Verifications Now Available, Privacy of Education Records, Payment Due Date Approaching - April 2, 2018
- Self Service 9x - NEW:** Employee Dashboard, Faculty Dashboard, Financial Aid Dashboard, Personal Information Dashboard, Registration Dashboard, Student Dashboard
- Quick Links:** Winthrop Home Page

- Click on Grade Entry
- Click on the course you wish to grade. If you do not see your current courses, type 2024 in the search bar and your most recent classes will display.

[Faculty Grade Entry](#) • [Midterm Grades](#)

The screenshot shows the 'Faculty Grade Entry' page with the 'Midterm Grades' tab selected. Below the tabs, there is a section titled 'My Courses' with a table of course information.

| Grading Status | Subject | Course | Section |
|----------------|------------------|--------|---------|
| Not Started | SOCL - Sociology | 201 | 001 |

- Enter grades, absences, and comments for students in each course. Do NOT use the incomplete grades (IF, ID, IC, IB, IU) as this does not reflect student progress.
- Note grade choices of UU (unearned U) and UF (unearned F) for students not attending*