

**Winthrop University Graduate Faculty Assembly-Agenda**  
**March 6, 2009**  
**Plowden Auditorium**

I. **Call to order**

Kristi Westover called the meeting to order at 3:42 pm.

II. **Welcoming remarks**

Kristi Westover thanked Tom Polaski, Frank Pullano, Kelly Richardson, Cara Peters, and Yvonne Murnane for their work on the by-law changes.

III. **Approval of Minutes from January 30, 2009 Graduate Faculty Assembly**

The minutes of the January 30, 2009 meeting were approved.

IV. **Report from Graduate Council-Kelly Richardson**

A. *Approved Curriculum Proposals – all program changes were passed.*

*College of Arts and Sciences:*

**1. Modify: NUTR523** prerequisites from: Grade of C or higher NUTR 231 and 232; CHEM 310 and 311 or equivalent; or permission of instructor. To: Grade of C or higher NUTR 231 and 232; CHEM 106/108 or equivalent; or permission of instructor.

**2. Modify: PSYC510** add additional requirements for graduate students: Graduate students must complete a behavior change project in an educational, work, clinical, or domestic setting.

**3. Modify: MATH 509** prerequisites from: MATH 522. To: MATH 301 and MATH 310. Graduate students will explore additional topics independently outside of class and complete assignments related to these topics. Offered in fall.

**4. Modify: MATH 541** prerequisites from: MATH 302. To: MATH 301 and MATH 341 or permission of department chair for MAT students. Graduate students will explore additional topics independently and complete additional assignments related to these topics. Offered in spring.

**5. Modify MA in English:** Old Version:

**Admission Requirements.** Admission to the program for the Master of Arts degree in English usually requires the successful completion of 24 semester hours of approved courses in English at the undergraduate or graduate level, in addition to the general requirements for admission to graduate study at Winthrop. Applicants are required to submit a satisfactory score on the

General Test of the Graduate Record Examination, the Specialty Area Test of the PRAXIS Examination or the Miller Analogies Test.

**Program Requirements with Thesis.** The Master of Arts degree in English with thesis requires the completion of at least 30 hours of approved graduate-level courses including 6 semester hours of thesis. At least half the work presented for the degree must be 600-level courses. Immediately upon entering the graduate program, the student should develop, with the assigned advisor, an individual course of study which meets the requirements for the degree and the student's objectives.

To be eligible for graduation, a student must fulfill all course requirements and perform satisfactorily on a final comprehensive examination.

<b>Required Program</b>	<b>Semester Hours</b>
ENGL 600 Materials and Methods of Research in English or its equivalent*	3
ENGL 602 Critical Theory or its equivalent*	3
ENGL 695 Thesis**	3
ENGL 696 Thesis**	3
British Literature prior to 1784*	3
British Literature after 1784*	3
American Literature*	3
A Major Figures Course*	3
Collateral courses in supporting areas or departments*	0-9
500-600 level English electives	0-24
<b>Total Semester Hours</b>	<b>30</b>

Note: Registration for GSTC 600, Continuing Graduate Studies, may be required. Check with advisor.

\*These requirements are to assure variety of experiences. If the student has a strong background in a particular area, he or she may substitute another course or area.

\*\*Before registering for ENGL 695, Thesis, the student must have successfully completed 9 semester hours of a foreign language or have passed a language examination approved by the department.

**Program Requirements without Thesis.** The Master of Arts degree in English without a thesis requires the completion of at least 36 hours of approved graduate-level courses. At least half the work presented for the degree must be 600-level courses.

Immediately upon entering the graduate program, the student should develop, with the assigned advisor, an individual course of study which meets the requirements for the degree and the student's objectives.

To be eligible for graduation, a student must fulfill all course requirements and perform satisfactorily on a final comprehensive examination.

<b>Required Program</b>	<b>Semester Hours</b>
ENGL 600 Materials and Methods of Research in English or its equivalent*	3
ENGL 602 Critical Theory or its equivalent*	3
British Literature prior to 1784*	3
British Literature after 1784*	3
American Literature*	3
A Major Figures course*	3
Collateral courses in supporting areas or departments*	0-12
500-600 level ENGL electives**	0-36
<b>Total Semester Hours</b>	<b>36</b>

Note: Registration for GSTC 600, Continuing Graduate Studies, may be required. Check with advisor.

\*These requirements are to assure a variety of experiences. If the student has a strong background in a particular area, he or she may substitute another course or area. \*\*

Students must have successfully completed 9 semester hours of a foreign language or have passed a language examination approved by the department before registering for the 25th semester hour of the program.

#### **To New Version:**

**Admission Requirements.** Admission to the program for the Master of Arts degree in English usually requires the successful completion of 24 semester hours of approved courses in English at the undergraduate or graduate level, in addition to the general requirements for admission to graduate study at Winthrop. Applicants are required to submit a satisfactory score on the General Test of the Graduate Record Examination, the Specialty Area Test of the PRAXIS Examination or the Miller Analogies Test.

**Program Requirements with Thesis.** The Master of Arts degree in English with thesis requires the completion of at least 36 hours of approved graduate-level courses including 6 semester hours of thesis. At least half the work presented for the degree must be 600-level courses. Immediately upon entering the graduate program, the student should develop, with the assigned advisor, an individual course of study which meets the requirements for the degree and the student's objectives.

To be eligible for graduation, a student must fulfill all course requirements and perform satisfactorily on a final comprehensive examination.

<b>Required Program</b>	<b>Semester Hours</b>
ENGL 600 Materials and Methods of Research in English or its equivalent*	3
ENGL 602 Critical Theory or its equivalent*	3
ENGL 695 Thesis**	3
ENGL 696 Thesis**	3
British Literature prior to 1784*	3
British Literature after 1784*	3
American Literature*	3
A Major Figures course*	3
Collateral courses in supporting areas or departments*	0-9
500-600 level ENGL electives	0-30
<b>Total Semester Hours</b>	<b>36</b>

Note: Registration for GSTC 600, Continuing Graduate Studies, may be required. Check with advisor.

\*These requirements are to assure variety of experiences. If the student has a strong background in a particular area, he or she may substitute another course or area.

\*\*Before registering for ENGL 695, Thesis, the student must have successfully completed 9 semester hours of a foreign language or have passed a language examination approved by the department.

**Program Requirements without Thesis.** The Master of Arts degree in English without a thesis requires the completion of at least 36 hours of approved graduate-level courses. At least half the work presented for the degree must be 600-level courses.

Immediately upon entering the graduate program, the student should develop, with the assigned advisor, an individual course of study which meets the requirements for the degree and the student's objectives.

To be eligible for graduation, a student must fulfill all course requirements and perform satisfactorily on a final comprehensive examination.

<b>Required Program</b>	<b>Semester Hours</b>
ENGL 600 Materials and Methods of Research in English or its equivalent*	3
ENGL 602 Critical Theory or its equivalent*	3
British Literature prior to 1784*	3
British Literature after 1784*	3
American Literature*	3
A Major Figures course*	3
Collateral courses in supporting areas or departments*	0-12
500-600 level ENGL electives**	0-36
<b>Total Semester Hours</b>	<b>36</b>

Note: Registration for GSTC 600, Continuing Graduate Studies, may be required. Check with advisor.

\*These requirements are to assure a variety of experiences. If the student has a strong background in a particular area, he or she may substitute another course or area.

\*\*Students must have successfully completed 9 semester hours of a foreign language or have passed a language examination approved by the department before registering for the 25th semester hour of the program.

## **6. Modify: MSW from old version:**

### **Social Work MSW – SCWK**

**Admission Requirements.** A cohort admissions process is used for the MSW with applications and credentials submitted to Graduate Studies by February 1 and decisions made by March 1. For the two and three year programs, cohorts will only be admitted for the fall semester. Advanced standing cohorts will only be admitted for the summer semester. Exceptions to the admissions requirements will be reviewed by the admissions committee and an interview may be required.

Applications for Graduate Admission can be obtained from either the Graduate Studies Office or the Social Work Department Office. Admission is competitive and only applicants with complete application packets will be reviewed. Late applications will be considered as openings exist. For admission to the MSW degree program, the applicant must:

1. Hold a baccalaureate degree from a regionally accredited college or university for the two and three year programs. For the One year Advanced Standing Program, the BSW degree must be completed with the last five years from a regionally accredited college or university with a program accredited by the Council on Social Work Education.
2. Submit official transcripts from all colleges and universities attended.
3. For all three options, official transcripts must reflect a background in liberal arts content.
4. Have an overall undergraduate grade point average of 3.0 on a 4.0 scale for the Advanced Standing Program. For the two and three year programs, a 3.0 on a 4.0 scale is required on the last 60 hours.
5. Submit an official test score for either the Graduate Record Examination (score of 800 or above on the combined verbal and quantitative portions preferred) or the Miller Analogies Test (score of 400 or above preferred).
6. Submit three letters of recommendations from professionals in the social work field using the departmental form.

7. Submit the Evidence of Experience form. Students in the three year program must be currently working in the social work field.

8. Submit an essay describing why you want to enter the MSW program.

**Program Requirements.** The MSW program is 60 semester hours and can be earned in either a two year, four semester format or a three year intensive weekend format. The three year program is designed to meet the needs of those working in the social work field who are not able to take significant periods of time away from work. Each course in the intensive weekend program is offered on a Friday, Saturday, and Sunday one weekend and then continues on a Saturday and Sunday a month later. Assignments will be completed prior to the first weekend, between weekends and following the second weekend. This pattern continues for three years and 60 semester hours.

In addition, BSW graduates that graduated within the last five years from accredited institutions may pursue a 39 semester hour, one year advanced standing program. The students admitted into the program take 9 semester hours in the summer and then, proceed directly into the second year of the program.

**Required Program 2 and 3 year options:**

	<b>Semester Hours</b>
SCWK 601 Human Behavior in the Social Environment	3
SCWK 602 Social Welfare Policy	3
SCWK 603 Social Work Research	3
SCWK 604 Generalist Social Work Practice I	3
SCWK 605 Interpersonal Helping Skills	3
SCWK 610 Generalist Social Work Practice II	3
SCWK 611 Generalist Social Work Practice III	3
SCWK 612 Field Instruction I (Generalist)	3
SCWK 614 Advanced Social Welfare Policy	3
SCWK 621 Advanced Social Theory	3
SCWK 622 Field Instruction II (Advanced)	6
SCWK 623 Advanced Social Work Intervention	3
SCWK 631 Advanced Discrimination & Inequality	3
SCWK 633 Advanced Social Work Research	3

**Select 15 hours from one of the following field of practice tracks:**

**Social Work Practice with Families and Children:**

SCWK 510 Protective Services for Children & Families	3
SCWK 514 Child Welfare: Policies & Practice	3
SCWK 643 Advanced Practice with Families & Children	3
SCWK 632 Field Instruction III - (Families & Children's Agency)	6

<b>Social Work Practice with Older Adults:</b>	
SCWK 516 Social Work in Long Term Care	3
SCWK 536 Seminar on the Aging Family	3
SCWK 641 Advanced Practice with Older Adults	3
SCWK 632 Field Instruction III - (Agency Serving Older Adults)	6

<b>Social Work Practice in Health/Mental Health:</b>	
SCWK 517 Human Services in Health Care Setting	3
SCWK 540 Social Work with Alcoholic Families	3
SCWK 642 Advanced Practice in Health/Mental Health	3
SCWK 632 Field Instruction III – (Health/Mental Health Agency)	6

**Total Semester Hours 60**

<b>Required Program for Advanced Standing option (1 year):</b>	<b>Semester Hours</b>
SCWK 606 Social Work Foundation Review	3
SCWK 614 Advanced Social Welfare Policy	3
SCWK 621 Advanced Social Theory	3
SCWK 622 Field Instruction II (Advanced)	6
SCWK 623 Advanced Social Work Intervention	3
SCWK 631 Advanced Discrimination & Inequality	3
SCWK 633 Advanced Social Work Research	3

**Select 15 hours from one of the following field of practice tracks:**

<b>Social Work Practice with Families and Children:</b>	
SCWK 510 Protective Services for Children & Families	3
SCWK 514 Child Welfare: Policies & Practice	3
SCWK 643 Advanced Practice with Families & Children	3
SCWK 632 Field Instruction III – (Families & Children’s Agency)	6

<b>Social Work Practice with Older Adults:</b>	
SCWK 516 Social Work in Long Term Care	3
SCWK 536 Seminar on the Aging Family	3
SCWK 641 Advanced Practice with Older Adults	3
SCWK 632 Field Instruction III – (Agency Serving Older Adults)	6

<b>Social Work Practice in Health/Mental Health:</b>	
SCWK 517 Human Services in Health Care Setting	3
SCWK 540 Social Work with Alcoholic Families	3
SCWK 642 Advanced Practice in Health/Mental Health	3
SCWK 632 Field Instruction III – (Health/Mental Health Agency)	6

**Total Semester Hours 39**

## **Academic Probation Policy MSW Program**

Because of the sequential structure of the MSW Program, MSW students placed on academic probation are allowed to enroll in the subsequent semester of course work to restore their overall grade-point average to 3.0 or higher.

In cases where students have earned a grade of F in a course(s), their progress in the Program will be suspended until they successfully repeat the course(s). If they successfully repeat the course(s), and their grade-point average is restored to 3.0 or higher, they are then returned to good academic standing. If they successfully repeat the course(s), but their grade-point average remains below 3.0, they may then enroll in one subsequent semester of course work to restore their overall grade-point average to 3.0 or higher. Failure to do so will result in dismissal from the Program.

No more than two courses with a grade of C or F may be repeated; a given course may be repeated only once.

### **To New Version: Social Work MSW – SCWK**

**Admission Requirements.** A cohort admissions process is used for MSW admissions. Full-time and Weekend Program cohorts are admitted for August enrollment; and, the Advanced Standing cohorts is admitted for May enrollment. Review of applications begins February 1 and continues until all slots are filled.

Applications for Graduate Admission can be obtained from either the Graduate School or the Social Work Department. Admission is competitive and only applicants with fully completed application packets will be reviewed. For admission to the MSW degree program, an applicant must:

1. Hold a baccalaureate degree from a regionally accredited college or university (Advanced Standing applicants must hold a baccalaureate degree from a Council on Social Work Education accredited college or university).
2. Submit official transcripts from all colleges and universities attended Transcripts should reflect a background in liberal arts content.
3. Have an overall undergraduate grade point average of 3.0 on a 4.0 scale for the Advanced Standing Program. For the Full-Time Program or Weekend, Program, a 3.0 on a 4.0 scale is required on the last 60 hours.



4. Submit an official test score for either the Graduate Record Examination (score of 800 or above on the combined verbal and quantitative portions preferred) or the Miller Analogies Test (score of 400 or above preferred).
5. Submit three professional recommendations using the MSW Letter of Recommendation form.
6. Submit a professional resume.
7. Submit a personal narrative statement ( 3 -5 pages) addressing the following: your reasons for pursuing the MSW degree, including your career goals upon completing the degree; any previous human services-related paid or volunteer experiences you have had; your experiences in working with diverse populations; and, any additional information pertinent to your interest in the MSW degree.
8. Submit the Master of Social Work Questionnaire.
9. Submit the Evidence of Experience form (required only for applicants to the Weekend Program). Note: Students in the Weekend Program are expected to be employed (full-time or part-time) in the human services field.

**Program Requirements.** The Full-Time Program (two years) and the Weekend Program (three years) include 60 semester hours of study. . The Weekend Program is designed to meet the needs of those who are also employed in the human services sector while pursuing their degree. . Each course in the Weekend Program is offered on a Friday, Saturday, and Sunday one weekend and then continues on a Saturday and Sunday a month later. Readings and assignments will be completed prior to the first weekend, between weekends and following the second weekend.

Applicants who hold a CSWE accredited baccalaureate degree in social work may pursue the 39 semester hour, one year Advanced Standing Program. Students admitted to the Advanced Standing Program matriculate in May, complete courses during the summer, and then, proceed directly into the second year of the Full-Time program.

**Required Courses for the Full-Time Program & Weekend Program options: Semester Hours**

SCWK 601 Human Behavior in the Social Environment	3
SCWK 602 Social Welfare Policy	3
SCWK 603 Social Work Research	3
SCWK 604 Generalist Social Work Practice I	3
SCWK 605 Interpersonal Helping Skills	3
SCWK 610 Generalist Social Work Practice II	3
SCWK 611 Generalist Social Work Practice III	3
SCWK 612 Field Instruction I (Generalist)	3
SCWK 614 Social Welfare Policy II	3

SCWK 621 Advanced Social Theory	3
SCWK 622 Field Instruction II (Advanced)	6
SCWK 623 Psychopathology and Empowerment Practice	3
SCWK 631 Advanced Discrimination & Inequality	3
SCWK 633 Advanced Social Work Research	3

**Select 15 hours from one of the following field of practice tracks:**

**Social Work Practice with Families and Children:**

SCWK 523 Families and Children: Policy and Services	3
SCWK 533 Families and Children: Practice and Trends	3
SCWK 643 Advanced Practice with Families & Children	3
SCWK 632 Field Instruction III - (Families & Children's Agency)	6

**Social Work Practice with Older Adults:**

SCWK 521 Older Adults: Policy and Services	3
SCWK 531 Older Adults: Services and Trends	3
SCWK 641 Advanced Practice with Older Adults	3
SCWK 632 Field Instruction III - (Agency Serving Older Adults)	6

**Social Work Practice in Health/Mental Health:**

SCWK 522 Health/Mental Health: Policy and Services	3
SCWK 532 Health/Mental Health: Practice and Trends	3
SCWK 642 Advanced Practice in Health/Mental Health	3
SCWK 632 Field Instruction III – (Health/Mental Health Agency)	6

**Total Semester Hours** **60**

**Additional Optional Elective:**

**SCWK 624: Psychodiagnostics and Social Work Practice** **(3 credits)**

**Required Courses for the Advanced Standing Program option (1 year): Semester Hours**

SCWK 606 Social Work Foundation Review	3
SCWK 614 Social Welfare Policy II	3
SCWK 621 Advanced Social Theory	3
SCWK 622 Field Instruction II (Advanced)	6
SCWK 623 Psychopathology and Empowerment Practice	3
SCWK 631 Advanced Discrimination & Inequality	3
SCWK 633 Advanced Social Work Research	3

**Select 15 hours from one of the following field of practice tracks:**

**Social Work Practice with Families and Children:**

SCWK 523 Families and Children: Policy and Services	3
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SCWK 533 Families and Children: Practice and Trends	3
SCWK 643 Advanced Practice with Families & Children	3
SCWK 632 Field Instruction III – (Families & Children’s Agency)	6

**Social Work Practice with Older Adults:**

SCWK 521 Older Adults: Policy and Services	3
SCWK 531 Older Adults: Practice and Trends	3
SCWK 641 Advanced Practice with Older Adults	3
SCWK 632 Field Instruction III – (Agency Serving Older Adults)	6

**Social Work Practice in Health/Mental Health:**

SCWK 522 Health/Mental Health: Policy and Services	3
SCWK 532 Health/Mental Health: Practice and Trends	3
SCWK 642 Advanced Practice in Health/Mental Health	3
SCWK 632 Field Instruction III – (Health/Mental Health Agency)	6

**Total Semester Hours** **39**

**Additional Optional Elective:**

**SCWK 624: Psychodiagnostics and Social Work Practice** **(3 credits)**

**Academic Probation Policy  
MSW Program**

Because of the sequential structure of the MSW Program, MSW students placed on academic probation are allowed to enroll in the subsequent semester of course work to restore their overall grade-point average to 3.0 or higher.

In cases where students have earned a grade of F in a course(s), their progress in the Program will be suspended until they successfully repeat the course(s). If they successfully repeat the course(s), and their grade-point average is restored to 3.0 or higher, they are then returned to good academic standing. If they successfully repeat the course(s), but their grade-point average remains below 3.0, they may then enroll in one subsequent semester of course work to restore their overall grade-point average to 3.0 or higher. Failure to do so will result in dismissal from the Program.

No more than two courses with a grade of C or F may be repeated; a given course may be repeated only once.

*College of Business:*

**1. Modify: ACCT505 Change** Catalog title **from:** Advanced Accounting Topics (3). **To:** Intermediate Accounting III (3).

**2. Drop: ACCT 510 Advanced Cost**

**3. Drop BADM 503 Commercial Law**

**4. Modify: FINC512** Change Catalog title from: Financial Investments Management to: Investments

*College of Education:*

**1. Modify: FACS502** Prerequisites from: FACS401 to: FACS401, Restricted to Family and Consumer Sciences majors in good standing.

**2. Modify: PHED682** Catalog description from: Designed to investigate and apply principles of exercise physiology, biomechanics and motor learning through experimentation and lecture. To: This course is designed to investigate and apply principles of exercise physiology and biomechanics through experimentation and lecture.

**3. Modify: SPED582** catalog title **from:** Mental Retardation **to:** Intellectual Disabilities: Characteristics and Needs, Change catalog description from: An in-depth study of the characteristics of individuals with mental retardation including but not limited to intelligence variables, learning factors and family issues. To: An in-depth study of the characteristics of individuals with intellectual disabilities, including but not limited to etiology, learning and behavioral characteristics, and contemporary services and instructional models in educational and community settings. Notes: Special Education majors must complete this course with a grade of C or better. Course cannot be taken S/U. Offered in fall.

**4. Add PHED 619:** Sport and Wellness Promotion. This course will review, discuss, and analyze promotion principles, techniques, and strategies as they relate to athletics and fitness. Students will apply these concepts to a group sport promotion project, which will require students to develop a written sponsorship proposal and make an oral presentation of the proposal to an appropriate audience. Spring offering.

**5. Modify: MED EDLD from Old version:**

**Admission Requirements. The application deadline is February 1 for summer and fall admission.** Applicants for admission to the Master of Education program in educational leadership must hold a bachelor's degree from an accredited college or university and must meet the following requirements to be eligible for consideration:

1. Submit the Application for Graduate Admission including a statement of goals;
2. Submit a copy of your current South Carolina State Department of Education Class III Professional Certificate or the equivalent from another state;

3. Submit evidence of three years of teaching experience;
4. Have an undergraduate grade-point average of 2.75 on a 4.0 scale in the last 60 hours of the graduate candidate's undergraduate course work;
5. Submit an official score of 900 or above on the General Test of the Graduate Record Examination (verbal and quantitative portions) or an official score of 38 or above on the Miller Analogies Test (MAT);
6. Present two letters of recommendation to include a recommendation from the applicant's current principal and district level administrator; and
7. Complete a pre-entrance assessment based on the 7 standards of the National Policy Board for Educational Administration. (Interview, presentation, portfolio and

Note: The first six admission items must be submitted before receiving pre-entrance assessment information.

Applicants for admission must submit their materials to the Graduate Studies Office by February 1. Pre-entrance interviews will be conducted in late February. The admissions committee considers all the requirements previously listed when making the admissions decisions. Applicants will receive notification of the Admissions Committee's decision from the Graduate Studies Office by late March. Admission to the Educational Leadership program is competitive. New admission classes will not exceed 25 candidates.

Graduate candidates who are admitted to the program may begin their core classes (EDUC - 640 - Educational Research, Design and Analysis, EDUC 670 – Schooling an American Society, EDUC – 681 – Advanced Educational Psychology) in the summer.

The MEd in Educational Leadership is offered in a cohort fashion with sequenced specialty studies being offered six to nine per semester. A candidate drops out of the program will have to wait a full year to re-enroll on a space available basis.

<b>Required Program Professional Core:</b>	<b>Semester Hours</b>
EDUC 640 Educational Research Design and Analysis	3
EDUC 670 Schooling in American Society	3
EDUC 681 Advanced Educational Psychology	3

<b>Specialty Studies:</b>	
EDLD 601 Leadership	3
EDLD 602 Techniques of Supervision	3
EDLD 603 Curriculum Leadership in Schools	3
EDLD 604 Principalship for the 21 <sup>st</sup> Century	3

EDLD 610 Fiscal and Business Management in Schools	3
EDLD 611 School Law	3
EDLD 616 School Personnel Development	3
EDLD 613 6Preparing Leaders to Serve Students with Special Needs	3

**Internship:**

EDLD 621 Internship I	3
EDLD 622 Internship II	3
EDLD 623 Internship III	3

**Total Semester Hours** **42**

To be eligible to graduate, a graduate candidate must satisfactorily complete all courses, field experience requirements, and a cumulative assessment which demonstrates that the candidate has successfully demonstrated proficiency in standards recommended by the specialized professional association for those preparing to become principals. An Educational Leadership committee must certify that the candidate has passed the cumulative assessment.

To be recommended for certification, the candidate must receive the required score (as determined by the South Carolina State Department of Education) on the Educational Administration Specialty Test of the PRAXIS Examination.

**To New Version: MED EDLD**

**Admission Requirements. The application deadline is February 1 for summer and fall admission.** Applicants for admission to the Master of Education program in educational leadership must hold a bachelor's degree from an accredited college or university and must meet the following requirements to be eligible for consideration:

1. Submit the Application for Graduate Admission including a statement of goals;
2. Submit a copy of your current South Carolina State Department of Education Class III Professional Certificate of the equivalent from another state;
3. Submit evidence of three years of teaching experience;
4. Have an undergraduate grade-point average of 2.75 on a 4.0 scale in the last 60 hours of the graduate candidate's undergraduate course work;

**OR**

5. Submit an official score of 900 or above on the General Test of the Graduate Record Examination (verbal and quantitative portions) or an official score of 38 or above on the Miller Analogies Test (MAT);

6. Present two letters of recommendation to include a recommendation from the applicant's current principal or district level administrator and another practicing administrator.

8. Complete a pre-entrance assessment based on the 7 standards of the National Policy Board for Educational Administration. (Interview, presentation, portfolio and writing sample).

Note: The first six admission items must be submitted before receiving the pre-entrance assessment information.

Applicants for admission must submit their application materials to the Graduate Studies Office by February 1. Pre-entrance interviews will be conducted in late February. The admissions committee considers all the requirements previously listed when making the admissions decisions. Applicants receive notification of the Admissions Committee's decision from the Graduate Studies Office by late March. Admission to the Educational Leadership program is competitive. New admission classes will not exceed 25 candidates.

Graduate candidates who are admitted to the program may begin their core classes (EDUC 640 – Educational Research, Design and Analysis, EDUC 670 – Schooling in American Society, EDUC 681 – Advanced Educational Psychology) in the summer.

The Med in Educational Leadership is offered in a cohort fashion with sequenced specialty studies offered six to nine per semester. A candidate drops out of the program will have to wait a full year to re-enroll on a space available basis.

**Required Program Professional Core:**

	<b>Semester Hours</b>
EDUC 640 Educational Research Design and Analysis	3
EDUC 670 Schooling in American Society	3
EDUC 681 Advanced Educational Psychology	3

**Specialty Studies:**

EDLD 601 Leadership	3
EDLD 602 Techniques of Supervision	3
EDLD 603 Curriculum Leadership in Schools	3
EDLD 604 Principalship for the 21 <sup>st</sup> Century	3
EDLD 610 Fiscal and Business Management in Schools	3
EDLD 611 School Law	3
EDLD 616 School Personnel Development	3
EDLD 613 Preparing Leaders to Serve Students with Special Needs	3

**Internship:**

EDLD 621 Internship I	3
EDLD 622 Internship II	3
EDLD 623 Internship III	3

**6. Modify: MED MLED from old version:**

The Master of Education in middle level education is designed to provide the necessary young adolescent pedagogy and subject matter content needed by licensed teachers to be effective educators in middle grades. Courses emphasize the characteristics of middle age children, varying instructional strategies necessary to teach this age group and current content being taught in middle schools. Graduates of the Med in middle level education will be prepared to be curriculum and instructional leaders in contemporary middle schools.

Admission Requirements. Admission to the Med in middle level education requires the applicant to:

1. Have an undergraduate grade-point average of minimum 2.75 on a 4.0 scale in the last 60 hours of the graduate candidate’s undergraduate course work OR submit an official score of 900 or above on the combined verbal and quantitative portions of the General Test of the Graduate Record Exam (GRE).
2. Submit a verified copy of a current South Carolina State Department of Education Class III Certificate or the equivalent from another state.
3. Submit official transcripts (sent directly to Winthrop University from the issuing institution) for evaluation. Additional undergraduate course work may be required to strengthen the applicant’s academic credentials.
4. Present two letters of recommendation to include a recommendation from the applicant’s current principal, assistant principal or other supervisor/professional educator.

<b>Required Program Professional Core:</b>	<b>Semester Hours</b>
EDUC 640 Educational Research Design and Analysis	3
EDUC 670 Schooling in American Society	3
EDUC 681 Advanced Educational Psychology	3
 <b>Education Core Courses:</b>	
EDCI 600 Philosophy, Organization and Curriculum of the Middle School	3
EDCI 610 Early Adolescence in Contemporary Society	3
EDCI 620 Content Literacy in Middle School	3
EDCI 630 Pedagogy and Assessment in the Middle School	3
EDCI 690 Capstone and Advanced Field Experiences in the Middle School	3
 <b>Disciplinary Focus*</b>	 12-15
<b>Total Semester Hours</b>	<b>36-42</b>



\*Degree candidates will select courses, with approval from their advisors, from one or more of the following areas: language arts, mathematics, science and social studies. The number of hours is flexible to reflect National Middle School Association/NCATE-Approved Guidelines which stipulate that programs must meet current needs of graduate candidates with varied professional backgrounds and experiences.

### **To: New Version**

The Master of Education in middle level education is designed to provide the necessary young adolescent pedagogy and subject matter content needed by licensed teachers to be effective educators in middle grades. Courses emphasize the characteristics of middle age children, varying instructional strategies necessary to teach this age group and current content being taught in middle schools. Graduates of the Med in middle level education will be prepared to be curriculum and instructional leaders in contemporary middle schools.

Admission Requirements. Admission to the Med in middle level education requires the applicant to:

1. Have an undergraduate grade-point average of minimum 2.75 on a 4.0 scale in the last 60 hours of the graduate candidate's undergraduate course work OR submit an official score of 900 or above on the combined verbal and quantitative portions of the General Test of the Graduate Record Exam (GRE).
2. Submit a verified copy of a current South Carolina State Department of Education Class III Certificate or the equivalent from another state.
3. Submit official transcripts (sent directly to Winthrop University from the issuing institution) for evaluation. Additional undergraduate course work may be required to strengthen the applicant's academic credentials.
4. Satisfactorily complete a writing sample as prescribed by the program director; and
5. Present two letters of recommendation to include a recommendation from the applicant's current principal, assistant principal or other supervisor/professional educator.

#### **Required Program Professional Core:**

	<b>Semester Hours</b>
EDUC 640 Educational Research Design and Analysis	3
EDUC 670 Schooling in American Society	3
EDUC 681 Advanced Educational Psychology	3

#### **Education Core Courses:**

EDCI 600 Philosophy, Organization and Curriculum of the Middle School	3
EDCI 610 Early Adolescence in Contemporary Society	3

EDCI 620 Content Literacy in Middle School	3
EDCI 630 Pedagogy and Assessment in the Middle School	3
EDCI 690 Capstone and Advanced Field Experiences in the Middle School	3
<b>Disciplinary Focus*</b>	12-15
<b>Total Semester Hours</b>	<b>36-39</b>

\*Degree candidates will select courses, with approval from their advisors, from one or more of the following areas: language arts, mathematics, science and social studies. The number of hours is flexible to reflect National Middle School Association/NCATE-Approved Guidelines which stipulate that programs must meet current needs of graduate candidates with varied professional backgrounds and experiences.

Candidates will be required to meet performance measures as specified below:

**Midpoint Assessment (18 hours)**

1. Program of Study filed,
2. 3.0 or higher cumulative GPA,
- 3. Successful completion of the key assessment from EDCI 600,**
4. Review of professional dispositions.

**Exit from the Program**

1. 3.0 or higher cumulative GPA,
2. Successful completion of a culminating portfolio,
- 3. Successful completion of the key assessment from EDCI 630, and**
4. Review of professional dispositions.

**7. Modify MS PHED From old version:**

The Master of Science in physical education is designed to provide advanced study in the field of physical education. The program consists of core courses that provide students with a background in the scientific basis of movement, current research in the discipline and educational research, design and analysis. Electives may be selected to meet the needs of graduate candidates interested in interscholastic athletic administration, health related physical education, strength and conditioning. A maximum of six (6) credit hours of graduate work may be transferred from another accredited institution.

**Admission Requirements.** In addition to the general requirements for admission to graduate study at Winthrop University, the applicant must:

1. Have an undergraduate major (or its equivalent) in physical education or complete prerequisites in the discipline; and

2. Submit a verified copy of a satisfactory score on the Miller Analogy Test (score of 40 or above) or a minimum score of 800 in the General Test of the Graduate Record Examine with a verbal score of at least 400.

<b>Required Program</b>	<b>Semester Hours</b>
EDUC 640 Educational Research, Design and Analysis	3
PHED 681 Current Issues and Trends in Physical Education and Sport	3
PHED 682 Scientific Bases of Sport and Physical Activity	3
600 level PHD elective	3
PHED 695 Thesis	3
*PHED 695 Thesis	3
HLTH 600 Health Promotion	3
Select one or two courses from the following:	3-6
PHED 548 Psychology of Sport and Physical Activity	3
PHED 571 Theory of Coaching	3
PHED 685 Strength and Conditioning Program for Athletes	3
NUTR 520H Sports Nutrition	3

**Select three or four courses from the following: 9-12**

- HLTH 500 Contemporary Health Problems
- HLTH 501 Substance Abuse Education
- HLTH 506 Human Sexuality
- HLTH 507 Women Health Issues
- 500-600 level approved electives

**Total Semester Hours 36**

\*All graduate candidates in PHED 696, Thesis, are required to present the research in a colloquy.

<b>Required Program with Research Project</b>	<b>Semester Hours</b>
EDUC 640 Educational Research, Design and Analysis	3
PHED 681 Current Issues and Trends in Physical Education and Sport	3
PHED 682 Scientific Bases of Sport and Physical Activity	3
600 level PHD elective	3
PHED 695 Thesis	3
*PHED 695 Thesis	3
HLTH 600 Health Promotion	3

**Health-Related Physical Education Semester Hours**

Select three or four courses from the following: 9-12

- HLTH 500 Contemporary Health Problems
- HLTH 501 Substance Abuse Education

HLTH 506 Human Sexuality  
HLTH 507 Women's Health Issues

Select two or three from the following: 6-9

NUTR 520H Sports Nutrition

PHED 685 Strength and Conditioning Programs for Athletes

PHED 548 Psychology of Sports and Physical Activity

PHED 571 Theory and Assessment of Coaching

500-600 level approved electives

**Total Semester Hours 36**

\*Graduate candidates who choose the applied research option will take a written comprehensive examination upon completion of coursework.

### **Interscholastic Athletic Administration Program**

#### **Required Program with Research Project**

#### **Semester Hours**

EDUC 640 Educational Research, Design and Analysis

3

PHED 681 Current Issues and Trends in Physical Education and Sport

3

PHED 682 Scientific Bases of Sport and Physical Activity

3

PHED 694 Practicum in Athletic Administration

3

\*PHED 691 Research Project

3

#### **Select 21 credit hours from the following**

**21**

PHED 548 Psychology of Sports and Physical Activity

PHED 571 Theory and Assessment of Coaching

PHED 684 Sports Management

PHED 525 Risk Management in Physical Activities and Athletics

PHED 510 Financial Management of Fitness and Athletics Programs

PHED 615 Computer Utilization in Athletics and Physical Education

PHED 685 Strength and Conditioning Programs for Athletes

PHED 686 Events and Facility Management

NUTR 520H Sports Nutrition

SOCL 506 Sociology of Competitive Sport

\*Graduate candidates who choose the applied research option will take a written comprehensive examination upon completion of coursework.

### **To New Version: Proposed MS in Sport and Fitness Administration**

The Master of Science in sports and fitness administration provides advance degree seeking students with a quality sports and fitness administration education. The program prepares

students to assume leadership positions in various sport and fitness venues in both facility and personnel management and program development. Graduates are prepared to direct sport and fitness programs in the private and public sectors. The program consists of core courses that provide students with a background in administration, research design and analysis, and current trends in sport and fitness. All students are required to complete a practicum experience in sport or fitness administration along with a research project or thesis. Electives may be selected to fit the needs of the graduate candidate's interest in sport or fitness administration. A maximum of six (6) credit hours of graduate work may be transferred from another accredited institution.

**Admission Requirements.** In addition to the general requirements for admission to graduate study at Winthrop University, the applicant must:

1. Have an undergraduate major (or its equivalent) in physical education, exercise science, or sport management or complete prerequisites in the discipline; and
2. Submit a verified copy of a satisfactory score on the Miller Analogy Test (score of 392 or above – score of 40 or above for test dated prior to September 2004) or a minimum score of 800 in the General Test of the Graduate Record Examine with a verbal score of at least 400.

<b>Required Program with Thesis</b>	<b>Semester Hours</b>
SPFA 640 Stat. Anal. & Design Phys. Act.	3
SPFA 681 Research in Physical Activity and Sport	3
SPFA 682 Scientific Basis of Sport and Physical Activity	3
HLTH 600 Health Promotion	3
SPFA 615 Computer Application in Sport and Physical Activity	3
SPFA 610 Legal Issues in Sport and Fitness Administration	3
SPFA 694 Practicum in Sports and Fitness	3
SPFA 695 Thesis	3
SPFA 696 Thesis	3
<b>Total in Core</b>	<b>27</b>
Program Electives (select 9 credits from the list below)	
PHED 548 Psychology of Sport and Physical Activity	3
PHED 571 Theory of Coaching	3
SPFA 684 Athletic Administration	3
PHED 510 Financial Management of Fitness and Athletic Programs	3
PHED 685 Strength and Conditioning Programs for Athletes	3
SPFA 686 Event and Facility Management	3
SPFA 619 Sport and Fitness Promotion	3
NUTR 520H Sport Nutrition	3
SOCL 506 Sociology of Competitive Sport	3
HLTH 500 Contemporary Health Issues	3
HLTH 501 Substance Abuse Education	3

HLTH 506 Human Sexuality	3
HLTH 507 Women's Health Issues	3
ATRN 563 Medical Aspects of Sport	3

<b>Required Program with Research Project</b>	<b>Semester Hours</b>
SPFA 640 Stat. Anal. & Design Phys. Act.	3
SPFA 681 Research in Physical Activity and Sport	3
SPFA 682 Scientific Basis of Sport and Physical Activity	3
HLTH 600 Health Promotion	3
SPFA 615 Computer Application in Sport and Physical Activity	3
SPFA 610 Legal Issues in Sport and Fitness Administration	3
SPFA 694 Practicum in Sports and Fitness	3
SPFA 691 Research Project	3
<b>Total in Core</b>	<b>24</b>

**Program Electives (select 12 credits from the list below)**

PHED 548 Psychology of Sport and Physical Activity	3
PHED 571 Theory of Coaching	3
SPFA 684 Athletic Administration	3
PHED 510 Financial Management of Fitness and Athletic Programs	3
PHED 685 Strength and Conditioning Programs for Athletes	3
SPFA 686 Event and Facility Management	3
SPFA 619 Sport and Fitness Promotion	3
NUTR 520H Sport Nutrition	3
SOCL 506 Sociology of Competitive Sport	3
HLTH 500 Contemporary Health Issues	3
HLTH 501 Substance Abuse Education	3
HLTH 506 Human Sexuality	3
HLTH 507 Women's Health Issues	3
ATRN 563 Medical Aspects of Sport	3

*B. Approved Graduate Faculty Nominations*

*College of Arts and Sciences*

1. Amy S. Gerald

Assistant Professor of English, PhD, University of North Carolina at Greensboro

*College of Visual and Performing Arts*

1. Laura Gardner

Assistant Professor of Fine Arts, PhD, Union Institute and University

2. Stephen Gundersheim

Assistant Professor of Theatre and Dance, MFA Arizona State University

3. Stephanie Milling

Assistant Professor of Theatre and Dance, PhD, Texas Women's University

4. Tomoko Deguchi

Assistant Professor of Music, PhD, SUNY Buffalo

Kelly Richardson announced that Dean Murnane now sends letter to recognize new graduate faculty.

Kelly also explained the proposed changes to the GFA by-laws. She asked members to send feedback to the committee after their careful review of the proposed changes.

Questions and comments from the floor were discussed. Kelly again urged members to look at all recommendations and carefully consider each proposal. Tom Polaski explained that the proposed changes will help clarify the procedures.

**V. Additional Reports**

A. *Vice President for Academic Affairs*

Tom Moore had no comments.

B. *Dean of the Graduate School*

Yvonne Murnane gave her report.

Graduate Faculty Award

It is time to be thinking about nominations for the Graduate Faculty Award. Please work with department chairs and deans in making recommendations. Information about and the criteria for the award can be found on the Graduate School webpage under application and forms. The deadline for deans to submit recommendations to the selection committee is April 4.

Recognition of Outstanding Graduate Students at Commencement

The Graduate Commencement Committee recommended and the ALC approved the wearing of cords at commencement to recognize graduate students with a 4.0 GPA. We will begin with this May commencement.

Also with graduate commencement, to avoid any confusion, the graduate commencement webpage includes a drawing of the master gown. There were a number of students in the December commencement who arrived with inappropriate regalia.

Graduate Assistantships

There are now full and half graduate assistantships. A full assistantship can include up to 30 hours of additional work on campus for the student. A half assistantship is 10 hours of work per week and waiver of 3 to 5 hours of graduate credit. A student with a half assistantship may

work an additional 10 hours a week in other employment on campus. This information will be available on the Graduate School webpage under assistantships.

### Enrollment

Graduate headcount enrollment as of March 4, 2009 is 1059. If we compare enrollment on February 6 of this year to last spring the same date, we have a 21% increase in headcount enrollment. Thank you for all your work.

With the conversion to Winthrop's new web presence there may be a delay in accessing the information on the graduate faculty award and graduate assistantships. If you would like the information sooner, please contact either Laurie Carpenter or myself and we will send this information to you electronically.

## **VI. Unfinished Business**

- A. GFA By-Laws (Proposed by Faculty Governance Review Committee)
  - 1. Vote to place the attached by-laws on the April 24<sup>th</sup>, 2009 agenda
- B. Modifications to the GFA by-laws
  - 1. GFA Chair Election (Article IV Section 1)
  - 2. GFA Faculty Status and Application (Article III)

Kristi asked for a motion that these items be placed on the April 24<sup>th</sup> agenda. Motion was made, seconded, and approved.

## **VII. New Business**

- A. Additional modifications to the GFA by-laws
  - 1. Composition of Graduate Council (Article VI Section 3)
  - 2. Composition of Petition Committee (Article VI Section 6)
  - 3. Quorum (Article V Section 1)

Kristi asked for a motion that these items be placed on the April 24<sup>th</sup> agenda. Motion was made, seconded, and approved.

## **VIII. Announcements**

## **IX. Adjournment**

The meeting adjourned at 4:06.

Minutes respectfully submitted by Linda Pickett.