

Graduate Council
September 2, 2014
208 Thurmond
Minutes

Members present: Katherine Kinsey (COE), Tom Stanley (CVPA), Melissa Carsten (CBA-Chair), Brent Cagle (CAS), Mike Lipscomb (CAS), and Jennifer Jordan (COE).

Guests present: Gina Jones, Robbie Hampton, Malayka Klimchak, Andrew Vorder-Bruegge, Jack DeRochi, Tim Drueke, and April Hershey

- I. Announcements: College of Business student representative will be Rachel Luellen and the College of Arts and Sciences student representative will be Tia Wheeler.
- II. Minutes from the February 7, 2014 Graduate Council were approved. Final copy posted on website.
<https://www.winthrop.edu/uploadedFiles/graduateschool/applicationforms/Administrative/Grad%20Council%20Minutes%20February%207%202014.pdf>
- III. Report from the Graduate Dean:
 - a) Graduate enrollment overall is up. After 3-4 straight terms of lower enrollment, this fall offsets the low summer numbers and highlights the success of the marketing strategy.
 - b) The new Graduate Assistantship/Associate model is up and running. New goals for this next year are to create a webpage for incoming students to act like a repository of available positions and to get the GA model (increases) into the budget process at the University level.
 - c) Events of interest: Open House; September 18 at 5:30 pm in Tuttle and the Fall Social for current students on October 23 at 6 pm in the Winthrop Galleries.
 - d) Graduate Certificate program creation is still ongoing.
- IV. There was no old business.
- V. New Business
 - a. Election of a Vice-Chair was tabled until the next meeting to allow for absent members to be present and gauge interest.
 - b. Graduate council priorities for AY 2014 – 2015
 - i. Electronic Voting: The proposal to allow electronic voting in GFA and GC has to be sent to the Rules Committee for approval and then onto GFA in November. This is another way that Graduate Council (GC) is looking to encourage attendance and spark discussion at GFA as well as meeting on a separate week from Graduate Faculty Conference (GFC). Electronic voting will also aid in curriculum action approval. Jennifer Jordan and

Melissa Carsten volunteered to make sure that this issue gets voted on soon.

- ii. Review/revision of GFA bylaws: The by-laws have to be revised to allow electronic voting so this would be a good time to recommend any other updates. Malayka Klimchak, Melissa Carsten, and Mike Lipscomb volunteered to help with these revisions and will work with Jennifer Jordan.
- iii. Curriculum action process: Continued discussion of how to get faculty more involved in the process and take more responsibility for the actions and justifications that they request. Recommended reminding faculty of the levels of approval and the difference between notifications and when approval is required. GC reserves the right to call the author(s) to attend GC or GFA to answer questions/concerns. Katherine Kinsey and Marshall Jones are going to head up the small group working on this.
- iv. Thesis Advisor Recognition: The study from a few years back needs to be updated and eventually presented to ALC on the variety of ways that thesis advisors are compensated and any proposal of standardization. Tom Stanley agreed to help and will recruit interested faculty from GFA to help.
- v. Thesis guidelines – Exploring Digital Commons and Electronic Theses. Jack and Mark Herring to meet soon to discuss how the new system will help expedite the process of approval and digital publication. Tom Stanley will also help with rolling out this new process.

VI. Curriculum

- a. Course Actions
 - i. SCIE 594 - passed
 - ii. SCIE 594L - passed
- b. Program Actions
 - i. MA- ARTA - passed
 - ii. MA – ENGL - passed

VII. Graduate Faculty Status Requests

- a. Guy Reel – Mass Communications - approved
- b. Amanda L. Hiner, Ph.D. – English - approved
- c. Duane Neff – Social Work – approved
Letters will go out next week from Jack to approved faculty.

VIII. Adjournment

Future Meeting Dates:

Friday, October 31st at 2pm
Tuesday, December 9th at 11am

Friday, February 6th at 2pm
Friday, April 3rd at 2pm
Tuesday, April 28th at 11am
** All meetings held in Thurmond 208

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