

## GRADUATE COUNCIL

January 21, 2021 2:00pm Virtual Meeting

Zoom Link: <https://winthrop-edu.zoom.us/j/87379141612>

Or, <https://winthrop-edu.zoom.us/> log in and use Meeting ID: 873 7914 1612

### Meeting Minutes

Members present: Tracy Griggs, April Hershey, Eric Birgbauer, Nicholas Moellman, Tim Drueke, Greg Oakes, Tomoko Deguchi, Cody Walters, Devann Gardner, Tony Strange, Lisa Harris, Brantley Therrell, Gina Jones, Larry Fisher, Kori Bloomquist, Jennifer Dixon-McKnight, & Katie Dykhuis

- I. Announcements: None.
- II. Approval of minutes December 7, 2021. See the link below for minutes: <https://www.winthrop.edu/uploadedFiles/graduateschool/applicationforms/Administrative/gcm-minutes-121421.pdf> - Update the review date to October meeting minutes. Change the line on pg 2 to “send to Graduate Faculty Assembly” rather than Graduate Council.  
***Motion to approve: KB - (Kori Bloomquist). 2<sup>nd</sup>: TD – (Tomoko Deguchi). Approved with edits.***
- III. Report from the Acting Graduate Dean, Greg Oakes: Offices may close early today due to impending weather forecast. All weekend classes are online. Spring enrollment is down slightly from fall and from this time last year. Online programs are experiencing better recruitment numbers than on-campus. Market data analysis from Wiley is forthcoming and Greg will share as soon as it is in. Tuition fees for some programs is under review. MSW is likely going to go down to meet market competition. Community Graduate Advisory Board – please send names to Greg of anyone that you think may be interested in serving. The Professional Doctoral Committee is writing a report now. Graduate Education Week events are being planned out and advertising will begin soon. TG (Tracy Griggs): Do we have separate marketing groups for in-seat vs. online? GO (Greg Oakes): Yes, Wiley handles the marketing for the online programs. For in-seat it is the GSO staff. KD (Katie Dykhuis): Communication plan that is built in Slate will be rolling out in a few weeks that will keep us in contact with prospects. Digital marketing and re-targeting is ongoing from our office as well. Our budget is not as large as Wiley’s nor is our team as large. GO: Joseph Miller is working with our office as well to include some of our grad programs in his marketing package with undergraduate. TG: Not seeing as much outreach locally for the MBA program and would like to see faculty get more involved.
- IV. Old Business – None.
- V. New Business
  - a. Pending it is ready; Katie Dykhuis to review new Electronic Petitions Process. The new system will save our students and staff a lot of time. It supports e-signatures

which is very important now. Went through what the emails and system will look like for Grad Council reviewers. We will talk with the vendor to see if some of these items can be consolidated to make review a little smoother. The good news is that this system allows for all the documentation to live in one place and then upload to BDMS. GJ (Gina Jones): Will a DegreeWorks pdf be allowed if there is hold on the student account preventing a Wingspan transcript download? KD: Yes, it is even specified in the instructions. KB: What happens when you are more than one person in the review process? KD: When the petition goes to the committee, everyone on Graduate Council that is a voting member gets an email and can log in to review. Everyone can review it at the same time and vote. If you are one of the reviewers along the way (graduate program director, advisor, etc.), it will not move along until you approve it. TG: Since students cannot see the comments from the faculty, it might allow the faculty to be more forthcoming in their justifications and details. EB (Eric Birgbauer): If you login to review, do you have to login more than once if you have more than one to review? KD: No. You can bookmark the site and login once and you will see a list of pending petitions to review. EB: Is there a way to compile all of the submitted items into a downloadable PDF for review? KD: We will check with the vendor. Stay tuned for updates. Tony Strange & Tracy Griggs agreed to login and test on the reviewer side.

## VI. Curriculum action

- a. Please log in here and review these prior to the meeting: [Curriculum Action System](#)

### **Program changes requiring a vote:**

#### *Modify MA-ARTA – Master of Arts in Arts Administration*

- Change capstone project from 6 hours to 3 by consolidating ARTA 695 and 696 into one course (ARTA 695), to more appropriately reflect the amount of work involved (135 hours for 3 credits) for the capstone project, and to make room in the program to add ARTA 680: Human Resources Fundamentals to the curriculum. **Motion to approve: LF (Larry Fisher). 2<sup>nd</sup>. JDM (Jennifer Dixon-McKnight). Approved.**
- The 36-hour degree program consists of 12 courses that, effective Fall 2022, will be offered entirely online rather than in the program’s original “one weekend a month” format.

#### *Modify MFA-ARTD: MFA in Studio Art*

- Removes the required Graduate Research B from the third semester of the MFA studio program. This course was introduced in 2020 and has proven beneficial for students in their first and second semesters of the two-year program, when they are encouraged to experiment and develop a rigorous research practice. Students enrolled in this course during their thesis year, however, have expressed confusion and a distraction from the necessary focus of their final year. The 3 credits will be replaced on the plan by an ARTS studio elective. There will be no effect on staffing, scheduling, or

access to degree completion. **Motion to approve: LF. 2<sup>nd</sup>: JDM. Approved.**

### **Curriculum changes NOT requiring a vote:**

New ARTA680 Human Resources Fundamentals

- Adds a NEW course in HR Management to the program.

Modify ARTA685 Arts Administration Research

- Changes title from Field Practicum 1 to Arts Administration Research. ARTA 685 and ARTA 686, in the "one weekend a month" modality, each include some research/writing work and some field work. That proved unworkable in the online modality, so that has been revised so the research/writing is completed in ARTA 685 and the field work is done in ARTA 686. This course action reflects this new program practice.

Modify ARTA686 Field Based Practicum

- Changes title from Field Practicum 2 to Field Based Practicum to match the new intent of the course (per change above to ARTA685).

Modify ARTA695 Arts Administration Capstone

- Changes title from Research in Arts Administration I to Art Administration Capstone. Now offered Spring, Summer and Fall. Change grading option back to S/U because faculty feel the completion of the project does not lend itself to the more nuanced A-F grading system.

New NUTR608 Nutrition Communication

- To remedy both an accreditation standard concern and DI exam score concern, we are proposing a 600 level course be worked into the curriculum that focuses on nutrition communication.

### **Curriculum changes requiring a vote:**

New ARTS560 Advanced Expanded Media

- Adds a NEW course to the BFA in Art program. This new course and the new BFA concentration (in "Expanded Media") it supports will help recruit prospective undergraduate students for its unique offering within the region, and make the department more competitive nationally. Some brief discussion about **Motion to approve: LF. 2<sup>nd</sup>: TD. Approved.**

Drop MUST531 Computer Music Composition I (3).

- DROP Course. This course is no longer required for the BM in Composition concentration. It is being replaced by MUTC 201 - Foundations of Music Technology, which did not exist when this current course was first created. **Motion to approve: NM (Nicholas Moellman). 2<sup>nd</sup>: TD. Approved.**

Drop MUST532 Computer Music Composition II (3).

- This course is no longer required for the BM in Composition concentration. It is being replaced by MUTC 202 - Recording and Audio Production, which did not exist when this course was originally created. **Motion to approve: LF. 2<sup>nd</sup>: TD. Approved.**

Modify MUST590 Principles of Teaching Music: Elementary (3)

- Removes PRE-REQs: Admission to Teacher Education Program; MUST 212 and 317 because the current prerequisites were on the class when it was offered in the fall of the senior year. The course is now offered in the

fall of the junior year so students may not have taken those courses.

**Continue to table as it is still under review by the department.**

Modify SOCL516 516. Social Research II: Methods (4:3:3).

- To increase enrollment efficiencies as directed by the provost, this course is now only being offered in the spring. To improve scholarship retention and retention generally in the major, we are now also allowing a C- (instead of a C) to count for the prerequisites (SOCL316 and 302) and allowing students to S/U the prerequisites. **Motion to approve: JDM. 2<sup>nd</sup> TD. Approved.**

Modify SOCL519 Social Research Methods II: Qualitative Methods

- This course is now being offered in the fall instead of the spring to allow more conference presentation opportunities and to balance our schedule. Additionally, the change from C to C- for the prerequisites brings them into alignment with S/U policies helping to preserve scholarships for our majors. **Motion to approve: LF. 2<sup>nd</sup> NM. Approved.**

VII. Graduate Faculty Status Requests

a. None.

VIII. Graduate Petitions (only voting members receive these)

Petitions requiring a vote:

- a. [RESOLVED BY EMAIL VOTE] Petition 8: Student requests to take 10 hours while on probation, because one of their classes was a 4-hour class.

IX. Adjournment at 3:08 pm.

**2021-2022 Meeting Dates**

March 8, Tuesday, 11:00 am: Zoom

April 19, Tuesday, 11:00 am: Zoom

**Graduate Faculty Assembly and Graduate Council Website:**

<https://www.winthrop.edu/graduateschool/graduate-faculty-governance.aspx>

**Curriculum Action System Access (click on as Graduate Council Chair)**

<https://apps.winthrop.edu/courseaction/login.aspx>

2021-2022 Committee			
Voting Members <i>*The voting members of the Graduate Council also serve as the Graduate Petitions Committee.</i>			Term Expires
Tracy Griggs, CBA; Chair	<a href="mailto:griggst@winthrop.edu">griggst@winthrop.edu</a>	Appointed (VPAA)	2022
Nicholas Moellman, CBA	<a href="mailto:moellmann@winthrop.edu">moellmann@winthrop.edu</a>	Elected (CBA)	2024
Tony Strange, COE	<a href="mailto:strangea@winthrop.edu">strangea@winthrop.edu</a>	Appointed (VPAA)	2024
Jennifer Dixon-McKnight, CAS	<a href="mailto:dmcknightoj@winthrop.edu">dmcknightoj@winthrop.edu</a>	Appointed (CAS)	2023
Larry Fisher, COE	<a href="mailto:fisherl@winthrop.edu">fisherl@winthrop.edu</a>	Elected (COE)	2024
Siobhan Brownson, CAS	<a href="mailto:brownsons@winthrop.edu">brownsons@winthrop.edu</a>	Elected (CAS)	2022
Tomoko Deguchi, CVPA	<a href="mailto:deguchit@winthrop.edu">deguchit@winthrop.edu</a>	Elected (CVPA)	2022

<b>Ex Officio, non-voting, and other invitees</b>			
Cody Walters	<a href="mailto:waltersw@winthrop.edu">waltersw@winthrop.edu</a>	Elected, Library Faculty, Non-voting	2024
Kori Bloomquist	<a href="mailto:bloomquistk@winthrop.edu">bloomquistk@winthrop.edu</a>	Elected, GFA (from CUC), Ex Officio	2023
Jack DeRochi Grad School	<a href="mailto:derochij@winthrop.edu">derochij@winthrop.edu</a>	Interim , Appointed Ex Officio	--
Greg Oakes	<a href="mailto:oakesm@winthrop.edu">oakesm@winthrop.edu</a>	Graduate Director, CAS; Acting Dean of Graduate Studies, Online Learning, and Extended Education	
April Hershey Grad School Appointed Ex Officio	<a href="mailto:hersheya@winthrop.edu">hersheya@winthrop.edu</a>	Grad School, Appointed Ex Officio	--
Dayseanna (Day) Able	<a href="mailto:abled2@winthrop.edu">abled2@winthrop.edu</a>	Student, COE Appt. Ex Officio	2022
Devann Donovan Gardner	<a href="mailto:gardnerd13@winthrop.edu">gardnerd13@winthrop.edu</a>	Student, CVPA Appt. Ex Officio	2022
Eric Birgbauer	<a href="mailto:birgbauere@winthrop.edu">birgbauere@winthrop.edu</a>	GFA Chair	
Tim Drueke	<a href="mailto:drueket@winthrop.edu">drueket@winthrop.edu</a>	Assistant Provost for Curriculum and Program Support	
Gina Jones	<a href="mailto:jonesgg@winthrop.edu">jonesgg@winthrop.edu</a>	Registrar	
Maria D'Agostino	<a href="mailto:dagostinom@winthrop.edu">dagostinom@winthrop.edu</a>	Assistant Registrar	
Wanda Ebright	<a href="mailto:ebrightw@winthrop.edu">ebrightw@winthrop.edu</a>	Graduate Director, CVPA	
Greg Oakes	<a href="mailto:oakesm@winthrop.edu">oakesm@winthrop.edu</a>	Graduate Director, CAS; Acting Dean of Graduate Studies, Online Learning, and Extended Education	
Lisa Harris	<a href="mailto:harrisl@winthrop.edu">harrisl@winthrop.edu</a>	Graduate Director, COE	
Stephanie Lawson	<a href="mailto:lawsons@winthrop.edu">lawsons@winthrop.edu</a>	Graduate Director, CBA	
Brantley Therrell	<a href="mailto:therrellb@winthrop.edu">therrellb@winthrop.edu</a>	Graduate Petitions Coordinator	
Katie Dykhuis	<a href="mailto:dykhuis@winthrop.edu">dykhuis@winthrop.edu</a>	Director of Graduate Enrollment	
Jennifer Jordan	<a href="mailto:jordanie@winthrop.edu">jordanie@winthrop.edu</a>	Faculty Conference Chair	