

GRADUATE COUNCIL
October 22, 2021 2:00pm Virtual on Microsoft Teams
Location: TEAMS

Members Present: Tracy Griggs, Nicholas Moellman, Eric Birgbauer, Larry Fisher, Jennifer Dixon-McKnight, Tomoko Deguchi, Kori Bloomquist, Emily Deinert, Lisa Harris, Brantley Therrell, Devann Gardner, Greg Oakes, Katie Dykhuis, Day Able, Siobhan Brownson, April Hershey, Gina Jones, and Tim Druke.

- I. Announcements: None.
- II. Approval of minutes September 7, 2021. See the link below for minutes: <https://www.winthrop.edu/uploadedFiles/graduateschool/applicationforms/Administrative/gc-m-minutes-090721.pdf> – Larry Fisher (LF): Motion to approve. Siobhan Brownson (SB): 2nd. Approved.
- III. Report from the Acting Graduate Dean, Dr. M. Gregory Oakes: Appointment is acting dean of the division (Graduate Studies, Extended Education & Online Learning) during Jack DeRochi's temporary assignment to Advancement. If Greg ever seems to be dropping a proverbial ball, please let him know as he is still getting used to all the balls in the air over here. **Financial situation update** – there are a lot of moving parts to the overall budget. Not a lot of new information to share, but he will share what he knows as soon as he can. Academic leaders are working to preserve their ability to manage the situation rather than be told how to manage it. **Enrollment** – fall numbers were robust, 1036 degree-seeking (DS) + 175 non-degree seeking, 430 of DS are online. There is some degradation to spring projections for online programs; upwards of about a 40% decline. Possible causes could be ongoing effects of COVID – return to work, financial challenges, etc. There is also growing competition among online programs. Online programs do tend to plateau in the market. Tracy Griggs (TG): Where do the majority of our online students come from? Greg Oakes (GO): Mostly regional, though it is a slightly larger “region” than from which our in-seat students come. Most of our marketing is regional though we do have programs that pull more from areas further away (MAAA is a good example). We continue to have conversations with Wiley to expand our market share while also identifying what we need to do to serve the folks in our region. Currently there is demand for Business Analytics along with a few others. Tim Druke (TimD): State level approval has been given to expand to a professional doctorate program (NOT a PhD), but no instruction on HOW we will actually do that. There must be considerable work with CHE and SACSCOC to get it going. **Graduate Education Week** = April 11-15, 2022. Please send ideas for judges for the 3MGS to Greg and/or April. Same with members of the advisory board.
- IV. Old Business – None.
- V. New Business
 - a. Meeting times: Should we move to accommodate schedules of faculty who are teaching at 11am? Nick, Tomoko, and Jennifer do and will have conflicts if we stick with 11 am. Tracy will send out a Doodle poll to see if we can find a better time for November as well as next semester. TimD: Plan is to bring Common Time back in the 2022-2023 academic year.
 - b. Shifting GFA Status to an administrative task? GO: Credentials will be evaluated by the college dean and department chair at either hire or when assigned to teach

graduate level courses rather than through an application process in Graduate Council. TG: Reviewed responses received from colleagues. Benefits: less paperwork and time taken to review applications; make it more official as part of professional expectations and responsibilities. Drawbacks: Lost formality in process, no longer peer reviewed, instant acceptance potential with no teaching experience at Winthrop. Solicit input from colleges to discuss at next meeting, propose policy at next semester meeting to then put to GFA for discussion. TG to share email sent to CBA. SB: The lack of awareness of the need for 2 syllabi in 500-level courses is for me evidence that grad faculty should have specialized knowledge of curricular actions. Faculty sometimes get assigned 500 level courses and are not always fully informed about the differences between u/g and grad expectations. TG & Eric Birgbauer (EB) will draw up a proposed change to discuss. Check by-laws that may need to be edited as well.

VI. Curriculum action

- a. Please log in here and review these prior to the meeting: [Curriculum Action System](#)

Program changes requiring a vote:

Add Program: Microcertificate in Medical Lactation

Justification: Provides an institutional record for students who complete *these two courses*: NUTR 535 (introduction to medical lactation) and NUTR 536 (medical lactation therapy) courses. Gives Winthrop a way to record how many students take *only* these two courses, as well as those who are in the longer lactation program who have just not yet finished (due to recent issues finding a practicum site). Overall, this will help the college more accurately represent true number of students already impacted by the lactation program that was approved last year. TimD: Has a call in to Wanda & Hope because the way microcertificates are coded will not help with tracking their status until they are done. We can track completion, but not while they are in it. Since this is not a formally earned credential, it does not go to CHE. **Tomoko Deguchi (TD): Motion to approve. Nick Moellman (NM): 2nd. Approved.**

Curriculum changes NOT requiring a vote:

None.

Curriculum changes requiring a vote:

Biology Department Changes Summarized: **Jennifer Dixon-McKnight (JDM): Motion to approve as a block. TD: 2nd. Approved.**

Update: Remove HXMP 102 as a prerequisite from all of our upper-level courses (excluding BIOL 300, which is a Writing Intensive course where students would benefit from the additional writing instruction in HXMP 102). Remove CHEM 106 from pre-reqs because it is no longer offered. Remove ANTH 202 reference in pre-reqs on some of these courses where it was a copy and paste error at some previous time wherein it was only supposed to be applied to BIOL 505.

Justification: Last academic year, we were informed by CUC that “the use of HXMP 102 as a prerequisite creates a barrier for transfer students” and they requested that we reconsider using HXMP 102 as a prerequisite for our courses. The removal of HXMP 102 from the course prerequisites should help transfer students make timely progress on their degree (see Assessment Support Details).

Modify BIOL505 505. Primate Biology (3).

Modify BIOL507 Advanced Environmental Biology

Modify BIOL508	508. Invertebrate Biology (4:3:3).
Modify BIOL510	510. Vertebrate Natural History (4:2:4).
Modify BIOL511	511. Ornithology (4:2:4).
Modify BIOL517	517. Human Genetics (3).
Modify BIOL518	518. Animal Behavior (3).
Modify BIOL519	519. Mechanisms of Disease (3:3:0).
Modify BIOL522	522. Immunology (4:2:4).
Modify BIOL524	524. Advanced Botany (3).
Modify BIOL525	525. Mycology (4:3:3).
Modify BIOL526	526. Applied Microbiology (4:2:4).
Modify BIOL528	Biology of Bone
Modify BIOL529	Stem Cell Biology (4:3:3)
Modify BIOL530	Current Methods in Microscopy
Modify BIOL539	Neuroscience and Disease
Modify BIOL540	540. Special Topics in Biology (3).
Modify BIOL551	Conservation Biology
Modify BIOL552A	Conservation Biology Practicum A. Travel Field
	Conservation Biology
Modify BIOL552B	Conservation Biology Practicum B. Field Conservation
	Biology in the Local Community
Modify BIOL555	555. Molecular Biology (3).
Modify BIOL560	560. Bioinformatics (3:3:0).
Modify BIOL570	Introduction to Biological Statistics

Modify MUST590 590. Principles of Teaching Music: Elementary (3)
On hold: This modification needs to go through the Teacher Preparation Committee for a vote before getting to us.

Modify NUTR521 521. Nutritional Biochemistry and Metabolism (3).
Updating prerequisite to include: NUTR 321 (grade of C- or higher).
Justification: A change in pre-requisites to include NUTR 321, our new lower level of metabolism. **TD: Motion to approve. JDM: 2nd. Approved.**

Modify NUTR527 527. Medical Nutrition Therapy (4).
Updating to reflect current cycle. This course will be taught only in the Spring to maximize the use of tenure-track faculty. **TD: Motion to approve. LF: 2nd. Approved.**

Modify VCOM578 578. Professional Portfolio and Practices (3:0:6).
Updating catalogue description, altering pre-requisites (to include VCOM 486 OR CURRENT INTERACTIVE MEDIA SENIOR IN Digital Information Design (DIFD)) This eliminates the need for manual overrides for current Interactive Media Seniors in Digital Information Design (DIFD) and saves faculty and staff time managing overrides. **TD: Motion to approve. LF: 2nd. Approved.**

VII. Graduate Faculty Status Requests
a. Dr. Joyce White, English – **TD: Motion to approve. JDM: 2nd. Approved.**

VIII. Graduate Petitions (only voting members receive these)
Approved by electronic-vote because of time-sensitivity:

- a. Petition 5 (resolved, by email). Student petitioned to have a course from a program at USC counted toward their M.Ed. here at Winthrop.

Pending Petitions requiring a vote:

- b. Petition 6: Student requests that their coursework be applied after the 6-year limit. **LF: Motion to approve with recommendations from Vanessa Valdez as indicated (repeat FINC 680). JDM: 2nd. Approved.**

IX. Adjournment – 3:28 pm.

2021-2022 Meeting Dates

November 30, Tuesday, 11:00 am: VIRTUAL

January 21, Friday, 2:00 pm: TBA

March 8, Tuesday, 11:00 am: TBA

April 19, Tuesday, 11:00 am: TBA

Graduate Faculty Assembly and Graduate Council Website:

<https://www.winthrop.edu/graduateschool/graduate-faculty-governance.aspx>

Curriculum Action System Access (click on as Graduate Council Chair)

<https://apps.winthrop.edu/courseaction/login.aspx>

2021-2022 Committee			
Voting Members <i>*The voting members of the Graduate Council also serve as the Graduate Petitions Committee.</i>			Term Expires
Tracy Griggs, CBA; Chair	griggst@winthrop.edu	Appointed (VPAA)	2022
Nicholas Moellman, CBA	moellmann@winthrop.edu	Elected (CBA)	2024
Tony Strange, COE	strangea@winthrop.edu	Appointed (VPAA)	2024
Jennifer Dixon-McKnight, CAS	dmcknightoj@winthrop.edu	Appointed (CAS)	2023
Larry Fisher, COE	fisherl@winthrop.edu	Elected (COE)	2024
Siobhan Brownson, CAS	brownsons@winthrop.edu	Elected (CAS)	2022
Tomoko Deguchi, CVPA	deguchit@winthrop.edu	Elected (CVPA)	2022
Ex Officio, non-voting, and other invitees			
Emily Deinert	deinertv@winthrop.edu	Elected, Library Faculty, Non-voting	2024
Kori Bloomquist	bloomquistk@winthrop.edu	Elected, GFA (from CUC), Ex Officio	2023
Jack DeRochi Grad School	derochij@winthrop.edu	Interim , Appointed Ex Officio	--
Greg Oakes	oakesm@winthrop.edu	Graduate Director, CAS; Acting Dean of Graduate Studies, Online Learning, and Extended Education	
April Hershey Grad School Appointed Ex Officio	hersheya@winthrop.edu	Grad School, Appointed Ex Officio	--
Dayseanna (Day) Able	abled2@winthrop.edu	Student, COE Appt. Ex Officio	2022

Devann Donovan Gardner	gardnerd13@winthrop.edu	Student, CVPA Appt. Ex Officio	2022
Eric Birgbauer	birgbauere@winthrop.edu	GFA Chair	
Tim Druke	druket@winthrop.edu	Assistant Provost for Curriculum and Program Support	
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Maria D'Agostino	dagostinom@winthrop.edu	Assistant Registrar	
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Brantley Therrell	therrellb@winthrop.edu	Graduate Petitions Coordinator	
Katie Dykhuis	dykhuis@winthrop.edu	Director of Graduate Enrollment	
Jennifer Jordan	jordanje@winthrop.edu	Faculty Conference Chair	