

GRADUATE COUNCIL Minutes  
September 8, 2020, Online in Blackboard Collaborate, 11am

I. Announcements - none

II. Welcome and introductions

Members present: Anna Romanova, Tracy Griggs, Jennifer Jordan, Jennifer Dixon-McKnight, Sherry Hoyle, Siobhan Brownson, and Tomoko Deguchi. Non-members/ex-officio present: Hope Johnson, Kori Bloomquist, Jack DeRochi, April Hershey, Alexis Brindley, Eric Birgbauer, Tim Drueke, Wanda Ebright, Greg Oakes, Lisa Harris, Steve Frankforter, and Cassandra Bland.

III. Approval of minutes from April 21, 2020. See the link below for minutes:

<https://www.winthrop.edu/uploadedFiles/graduateschool/applicationforms/Administrative/gcm-minutes-apr212020.pdf> - Siobhan Brownson (SB) motioned to approve, Sherry Hoyle (SH) 2<sup>nd</sup>, approved via hand raise function on Blackboard (BB).

- IV. Report from the Graduate Dean, Jack DeRochi – Thanks to all for service and the important work on this committee. Special thanks to Eric Birgbauer and other members for their summer service re: grading policy and other important matters. Due to the COVID changes, we did not dismiss any students after spring or summer terms but we have been in touch with them regarding their continued probation status. Graduate enrollment is up despite the economic downturn as it tends to be a bit of a contraindication but COVID is a different issue and we were not sure that this would be the case as it has been in the past. Total Degree-Seeking = 986, highest number at WU in the last 15-20 years. This is not solely from our online programs. It is from on-campus program growth as well. 1150 graduate credit hours more than where we were last year and expect this to continue to grow as additional WPDC's continue to come in. Online enrollment is flat which is good. 406 of those first time degree seeking totals are online students. We are working to launch a 2<sup>nd</sup> set of programs with Wiley but having to go through the full procurement process using a sole source contract.
- Tracy Griggs (TG): What is a sole source contract? Jack DeRochi (JD): Basically means that WU plans to do a contract with Wiley rather than opening up the bid to all companies. TG: What was the term for the initial contract? JD: 7 year terms always. Revenue share changes accordingly.
- Greg Oakes (GO): Fall 2021 launch for the new programs, or will they open up sooner informally to allow for the building of the online courses? JD: This will be discussed with the program directors but the official launch dates given refer to the full marketing of the programs publicly.
- Virtual recruiting events will continue this year. UGAC will also be working to clean up some policies for SACSCOC stuff.
- Revenue information in terms of the Wiley partnership and enrollment will be presented later to FCUP to clear up some confusion. 30-40% infrastructure costs are in the revenue share. A 50/50 split means that the partner is taking on those infrastructure costs. Many of our campus based programs have heavy discounts for teachers so while they may have high enrollments, we are only receiving about 60% of the revenue and then deduct the infrastructure costs. We are still in the black, but the share is considerably smaller. GO: Would be good to share documentation of this explanation.

JD: Yes, once the PowerPoint is created and presented to FCUP, it will be shared with Graduate Council (GC).

Cassandra Bland is the new Graduate Student Records Coordinator. This role handles the petitions submitted to GC – she collects, verifies, and then uploads to MS Teams for review by the council, maintains student records regarding exceptions, and clears for graduation regarding all requirements.

- V. Old Business – Anna Romanova (AR) reviewed the items that GC dealt with over the past year and encouraged members to submit ideas that GC might need to consider this coming year.
- VI. New Business
- a. Elect a Vice-Chair – TG nominated. No other nominees put forward. SB move to vote to approve TG as vice-chair. TD, 2<sup>nd</sup>. Tracy Griggs approved as vice-chair by BB hand raise function.
- VII. Curriculum action:  
You may log in and review prior to the meeting at:  
<https://apps.winthrop.edu/courseaction/>
- a. Modify course: MUST592: Internship I (1:0:8) – Approved.
  - b. New course: SCWK612E Field Instruction I
  - c. New course: SCWK612F Field Instruction I
  - d. New course: SCWK612G Field Instruction I
  - e. New course: SCWK622E Field Instruction II
  - f. New course: SCWK622F Field Instruction II
  - g. New course: SCWK632E Field Instruction III
  - h. New course: SCWK632F Field Instruction III
  - i. Modify course: SOCL598 Senior Seminar in Sociology (1) – Approved.
  - j. Program Change: Modify MSW-SCWK: Changing the curriculum structure for field education courses within the online MSW program – Approved.
  - k. Program Change: Modify MED-SPEI: Changing program name – Approved pending updated Word document in the system. This will have to go through CHE approval as well – per TD.
- VIII. Graduate Faculty Status Requests
- a. Victoria Frost – Approved.
  - b. Courtney Guenther – Approved.
  - c. Charles Randle – Approved.
  - d. Jennifer Schafer – Approved.
  - e. Daniel B. Stovall – Approved.
- IX. Graduate Petitions
- Voting Graduate Council members can access the petitions through MS Teams at <https://www.microsoft.com/en-us/microsoft-365/microsoft-teams/group-chat-software>
- a. Graduate Petition 2020-21-1: Count out of date transfer courses – Approved.
  - b. Graduate Petition 2020-21-2: Count out of date transfer courses – Approved.

- c. Graduate Petition 2020-21-3: Count out of date transfer courses – Approved.

X. Adjournment

**Future 2020-2021 Meeting Dates (Online in Blackboard Collaborate)**

October 23, Friday, 2:00 pm  
 December 1, Tuesday, 11:00 am  
 January 22, Friday, 2:00 pm  
 March 9, Tuesday, 11:00 am  
 April 20, Tuesday, 11:00 am

**Graduate Faculty Assembly and Graduate Council Website:**

<https://www.winthrop.edu/graduateschool/graduate-faculty-governance.aspx>

**Curriculum Action System Access (click on as Graduate Council Chair)**

<https://apps.winthrop.edu/courseaction/>

<b>2020-21 Committee</b>			
<b>Voting Members</b> <i>*The voting members of the Graduate Council also serve as the Graduate Petitions Committee.</i>			<b>Term Expires</b>
Anna Romanova, CBA, Chair	<a href="mailto:romanovaa@winthrop.edu">romanovaa@winthrop.edu</a>	Elected (CBA)	2021
Tracy Griggs, CBA	<a href="mailto:griggst@winthrop.edu">griggst@winthrop.edu</a>	Appointed (VPAA)	2022
Jennifer Jordan, COE	<a href="mailto:jordanje@winthrop.edu">jordanje@winthrop.edu</a>	Appointed (VPAA)	2021
Jennifer Dixon-McKnight, CAS	<a href="mailto:dmcknightoj@winthrop.edu">dmcknightoj@winthrop.edu</a>	Appointed (CAS)	2023
Sherry Hoyle, COE	<a href="mailto:hoyles@winthrop.edu">hoyles@winthrop.edu</a>	Elected (COE)	2021
Siobhan Brownson, CAS	<a href="mailto:brownsons@winthrop.edu">brownsons@winthrop.edu</a>	Elected (CAS)	2022
Tomoko Deguchi, CVPA	<a href="mailto:deguchit@winthrop.edu">deguchit@winthrop.edu</a>	Elected (CVPA)	2022
<b>Ex Officio, non-voting</b>			
Hope Johnson	<a href="mailto:johnsonhs@winthrop.edu">johnsonhs@winthrop.edu</a>	Elected, Library Faculty	2021
Kori Bloomquist, UC member elected by GFA	<a href="mailto:bloomquistk@winthrop.edu">bloomquistk@winthrop.edu</a>	Elected, GFA, CAS faculty	2023
Jack DeRochi Grad School Appointed Ex Officio, Grad Dean	<a href="mailto:derochij@winthrop.edu">derochij@winthrop.edu</a>	Graduate Dean, Appointed Ex Officio	--
April Hershey Grad School Appointed Ex Officio	<a href="mailto:hersheya@winthrop.edu">hersheya@winthrop.edu</a>	Grad School, Appointed Ex Officio	--
TBA		Student, CAS Appt. Ex Officio	2021
Alexis Brindley	<a href="mailto:brindleya@winthrop.edu">brindleya@winthrop.edu</a>	Student, CBA Appt. Ex Officio	2021
Eric Birgbauer	<a href="mailto:birgbauere@winthrop.edu">birgbauere@winthrop.edu</a>	GFA Chair	

Tim Drueke	<a href="mailto:druket@winthrop.edu">druket@winthrop.edu</a>	AVP, Academic Affairs	
Gina Jones	<a href="mailto:jonesgg@winthrop.edu">jonesgg@winthrop.edu</a>	Registrar	
Wanda Ebright	<a href="mailto:ebrightw@winthrop.edu">ebrightw@winthrop.edu</a>	Graduate Director, CVPA	
Greg Oakes	<a href="mailto:oakesm@winthrop.edu">oakesm@winthrop.edu</a>	Graduate Director, CAS	
Lisa Harris	<a href="mailto:harrisl@winthrop.edu">harrisl@winthrop.edu</a>	Graduate Director, COE	
Steve Frankforter	<a href="mailto:frankforters@winthrop.edu">frankforters@winthrop.edu</a>	Interim Graduate Director, CBA	
Cassandra Bland	<a href="mailto:blanc@c@winthrop.edu">blanc@c@winthrop.edu</a>	Graduate Petitions Coordinator	
Maria D'Agostino	<a href="mailto:dagostinom@winthrop.edu">dagostinom@winthrop.edu</a>	Associate Registrar	
Adolphus G. Belk	<a href="mailto:belka@winthrop.edu">belka@winthrop.edu</a>	Faculty Conference Chair	