

GRADUATE COUNCIL
August 27, 2019, Thurmond 208, 11am

Minutes

Members present: Eric Birgbauer, Anna Romanova, Siobhan Brownson, Sherry Hoyle, Greg Oakes, Lisa Harris, Chandler Salley, April Hershey, Tomoko Deguchi, Tracy Griggs, Gina Jones, Steve Frankforter, Wanda Ebright, Jack DeRochi, and Hope Johnson

- I. Announcements – none
- II. Welcome and introductions – All members present gave name and title. Eric Birgbauer offered a brief overview of what Graduate Council does; curriculum approval, graduate faculty approval, and petitions; for voting members as well as discussion of graduate school policies for all members.
- III. Approval of minutes from April 23, 2019. See the link below for minutes:
<https://www.winthrop.edu/uploadedFiles/graduateschool/applicationforms/Administrative/GC-Minutes-Apr232019.pdf>. - **Approved**
- IV. Report from the Graduate Dean, Jack DeRochi: Kudos to all the great work that this body has done in the past.
See handouts regarding enrollment reporting for this year. Page 1 is representing new students. Graduate enrollment is up. This means that we are serving more adult students and this is good for the university. Online programs have contributed to the increase. Slate CRM and application program have also contributed to these numbers. We went from 7 programs to process and application and admission decision to 1 program and this makes things much easier for Graduate School Office staff and faculty. Page 2 is total degree seeking and we are up over 100 students. This is partly due to changes in the admission requirements for the MSW and MBA. Graduate revenue is down because our on-campus programs are down and these are the students that would be enrolled full-time. Of the 260 online students, only 17% live within a 50 mile radius so on campus students are not moving to online, rather they are only part-time and this shows us that this is what adult students need. Tracy Griggs: Will this number continue to grow or are we going to plateau? Jack DeRochi: Another suite of programs are looking to go online and so while we will continue to push programs out, the smaller programs may reach a point of saturation. Page3: One of the big goals of The Graduate School is to complete a strategic plan. This is a challenge because the Graduate School is not in one college but rather has pieces all over campus. Rather than take up a regular Grad Council meeting, April will create a Doodle poll to see when members of Grad Council can gather to discuss the goals and objectives. A more full report will be available for the full faculty assembly.
- V. Old Business – none
- VI. New Business

- a. Elect a Vice-Chair; vice-chair moves to the chair position for 2020-2021. Eric Birgbauer: Nominated Anna Romanova, Tracy Griggs: seconded. **Elected by affirmative voice vote.**
 - b. Nominations for CUC representative for GFA election; GFA is September 27 – nominations due by September 13. List of graduate faculty link below. <https://www.winthrop.edu/uploadedFiles/graduateschool/applicationforms/Administrative/GFAMembers.pdf>. Eric Birgbauer will send out a reminder email to solicit nominations.
 - c. Discussion of course transfer policy – See pg 46 in the graduate catalog. Discussion is to change this to a percentage of the total program hours as an “or.” This would potentially lower the number of petitions. This would be especially good for 60 hour programs. Eric Birgbauer: Will work on the new wording of the policy and submit it for possible vote next week. For students that are provisionally admitted and in the accelerated programs, when they receive a C or lower this becomes problematic (Tracy Griggs, Lisa Harris, and Eric Birgbauer) to look at the policy and systems issues to clarify.
 - d. Discussion of probation policy – Challenge is that this is manual operation for the Graduate School Office and onerous. Jack DeRochi: Would propose that we change our policy to a 3.0 total or rather than we use a semester GPA to determine probation continuation. It is really about the math. Eric Birgbauer: How many students in the first 18 hours are between 2.85 and 3.0? Gina Jones will get data together and present next meeting.
- VII. Curriculum action: None – note that the link below is to the new site. Full email address is required to login.
- a. You may log in and review prior to the meeting at: <https://apps.winthrop.edu/courseaction/display.aspx>
- VIII. Graduate Faculty Status Requests
- a. Sarah Hopkins – Social Work, **Approved.**
- IX. Graduate Petitions
- Voting Graduate Council members can access the petitions through the Records and Registration Intranet at <https://www.winthrop.edu/recandreg/faculty-and-staff-services.aspx>
- a. Graduate Petition 2019-20-1: Count out of date transfer courses: **Approved**
 - b. Graduate Petition 2019-20-2: Extension of 6-year time limit and count out of date courses: **Approved**
 - c. Graduate Petition 2019-20-3: Count out of date transfer courses: **Approved with stipulations**
 - d. Graduate Petition 2019-20-4: Extension of 6-year time limit and count out of date courses: **Approved with stipulations**
- X. Adjournment

Future 2019-2020 Meeting Dates (Thurmond 208)

October 25, Friday, 2:00 pm: Thurmond 208

December 3, Tuesday, 11:00 am: Thurmond 208
 January 24, Friday, 2:00 pm: Thurmond 208
 March 10, Tuesday, 11:00 am: Thurmond 208
 April 21, Tuesday, 11:00 am: Thurmond 208

Graduate Faculty Assembly and Graduate Council Website:
<http://www.winthrop.edu/graduateschool/default.aspx?id=43990>

Curriculum Action System Access (click on as Graduate Council Chair)
<https://apps.winthrop.edu/courseaction/display.aspx>

2019-20 Committee			
Voting Members <i>*The voting members of the Graduate Council also serve as the Graduate Petitions Committee.</i>			Term Expires
Eric Birgbauer, CAS, Chair	birgbauere@winthrop.edu	Appointed (VPAA)	2020
Tracy Griggs, CBA	griggst@winthrop.edu	Appointed (VPAA)	2022
		Appointed (VPAA)	
Sherry Hoyle, COE	hoyles@winthrop.edu	Elected COE	2021
Siobhan Brownson, CAS	brownsons@winthrop.edu	Elected CAS	2022
Tomoko Deguchi, CVPA	deguchit@winthrop.edu	Elected CVPA	2022
Anna Romanova, CBA	romanovaa@winthrop.edu	Elected CBA	2021
Ex Officio, non-voting			
Hope Johnson	johnsonhs@winthrop.edu	Elected, Library Faculty	2021
TBA, GFA member to CUC		Elected, GFA (from CUC)	
Jack DeRochi, Grad Dean	derochij@winthrop.edu	Graduate Dean, Appointed Ex Officio	--
April Hershey Grad School Appointed Ex Officio	hersheya@winthrop.edu	Grad School, Appointed Ex Officio	--
Chandler Salley, COE	salleyc3@winthrop.edu	Student, COE Appt. Ex Officio	2020
		Student, CVPA, Appt. Ex Officio	2020
Lisa Harris	harrisl@winthrop.edu	GFA Chair	
Tim Druke	druket@winthrop.edu	AVP, Academic Affairs	
Gina Jones	jonesgg@winthrop.edu	Registrar	
Wanda Ebright	ebrightw@winthrop.edu	Graduate Director, CVPA	
Greg Oakes	oakesm@winthrop.edu	Graduate Director, CAS	
Shawna Helf	helfs@winthrop.edu	Graduate Director, COE	
Steve Frankforter	frankforters@winthrop.edu	Interim Graduate Director, CBA	
		Graduate Petitions Coordinator	
Maria D'Agostino	dagostinom@winthrop.edu	Associate Registrar	
Adolphus G. Belk	belka@winthrop.edu	Faculty Conference Chair	