

GRADUATE COUNCIL  
*Minutes*  
October 25, 2019, Thurmond 208, 2:00 pm

Members & Guests present: Eric Birgbauer (Chair), Siobhan Brownson, Jennifer Jordan, Anna Romanova, Tracy Griggs, Lisa Harris, April Hershey, Greg Oakes, Gina Jones, Steve Frankforter, Shawna Helf, Melissa Robinson, Sherry Hoyle, Amanda Hiner, and Chandler Salley.

- I. Announcements - none
- II. Welcome and introductions
- III. Approval of minutes from August 27, 2019. See the link below for minutes: <https://www.winthrop.edu/uploadedFiles/graduateschool/applicationforms/Administrative/gcm-minutes-aug272019.pdf> - Motion by Jennifer Jordan, 2<sup>nd</sup> by Siobhan Brownson, unanimous vocal approval.
- IV. Report from the Graduate Dean, Jack DeRochi: April Hershey reported a few items on his behalf due to his absence due to the Board of Trustee meetings. Strategic planning regarding the Graduate School is still underway. Focus group update: 3 groups per college (undergraduate, graduate, faculty/staff), Graduate Council, Graduate Advisory Board, and Graduate Program directors, along with Office of Online Learning as well as university staff. Surveys are being built and will go out in the next two weeks. Some of the themes that came out of these focus groups include: marketing, financial support for students, and more student services offices open past regular business hours. Graduate Rigor Policy to go up for ALC consideration in the next two weeks. Graduate enrollment looks good for spring – we expect to be up about 60 students.
- V. Old Business
  - a. Discussion of course transfer policy: statement – see attached policy edits. Greg Oakes suggested edits. Edits made. Tracy Griggs motioned for approval as edited, Siobhan Brownson seconded, unanimous vocal approval.
  - b. Discussion of probation policy – Gina Jones offered some historical background related to the +/- policy and the difficulty that students may have holding that 3.0. This has not really been an issue so the change brings this policy in line with the undergraduate policy. Jennifer Jordan moved for vote to approve. Siobhan Brownson 2<sup>nd</sup>. Unanimous voice vote to approve.
- VI. New Business
  - a. GFA bylaws discussion – Lisa Harris: the Teacher Education program name change needs to be updated. All by-laws have been located. The Parliamentarian will be in charge of the by-laws in both GFA and FC. The language for these changes will be forthcoming for GC vote.
- VII. Curriculum action  
You may log in and review prior to the meeting at:  
<https://apps.winthrop.edu/courseaction/display.aspx>

- a. New course: ~~ARTS511~~ARTS507: Advanced Interdisciplinary Studio – approve pending revision – EB to have Dept Chair clarify graduate rigor and then edits will be made by Gina
- b. Modify course: ARTS532: Advanced Sculpture (3:7) - Approved
- c. Modify course: ARTS542: Advanced Painting (3:7) - Approved
- d. Modify course: ARTS551: Advanced Ceramics (3:7) - Approved
- e. Modify course: ARTS555: Advanced Jewelry and Metals (3:7) - Approved
- f. Modify course: ARTS570: Advanced Fiber Art Studio – approve pending revision – EB to have Dept Chair clarify graduate rigor and then edits will be made by Gina
- g. Modify course: ARTS696: Thesis Production – Approved.
- h. Modify course: BIOL517: Human Genetics – Approved.
- i. Modify course: BIOL526: Applied Microbiology– Approved.
- j. Modify course: BIOL530: Current Methods in Microscopy – Approved.
- k. New course: MATH544: Regression Modeling – add “or Graduate Status” – Approved with revision.
- l. ~~New course: MCOM502: International Communication: withdrawn~~
- m. ~~New course: MCOM504: Intercultural Communication: withdrawn~~
- n. Modify course: NUTR520: Sports Nutrition - Approved
- o. New course: PLSC513: Campaign Management and Political Communication – approve pending revision – EB to have Dept Chair clarify graduate rigor and then edits will be made by Gina
- p. Modify course: PLSC518: Politics of the American South – approve pending revision – EB to have Dept Chair clarify graduate rigor and then edits will be made by Gina
- q. New course: PLSC530: Identity, Ethnicity, & Nationalism – Approved
- r. New course: PLSC550: Social Science Data Analysis – add “or Graduate Status” - ask about the pre-reqs (QMTH 205 is a pre-req for QMTH 210 so which would they prefer?) - request more details on graduate level work - approved pending clarification on these edits
- s. New course: PLSC555 and WMST555 (cross-listed): Queer Theory - Approved
- t. New course: RELG650: Special Topics in Religious Studies - Approved
- u. New course: WMST509: Masculinities – approve pending revision – EB to have Dept Chair clarify graduate rigor and then edits will be made by Gina
- v. Program Change: Modify MA-ENGL: Remove thesis requirement/option - Approved
- w. Program Change: Modify: MAT-EDCO: Change name from MAT ALL to MAT-EDCO-Traditional Pathway with course changes and different area options. Lisa Harris provided details on the program changes and how the changes requested are reflected in the curriculum action system. – Approved.
- x. Program Change: Modify: MAT-EDCO Accelerated Pathway – changes above do not apply as this is a completely different program. Basically adding physical education. – Approved.

#### VIII. Graduate Faculty Status Requests

- a. Chen Chen - Approved
- b. Joshua Kirven - Approved
- c. Claudia O'Steen - Approved
- d. Karen Oremus - Approved

- e. Seth Rouser - Approved
  - f. Tammy Burnham - Approved
  - g. Anne Fiala - Approved
  - h. Robert Wildman - Approved
  - i. Otha Jennifer Dixon-McKnight - Approved
- IX. Graduate Petitions  
Voting Graduate Council members can access the petitions through the Records and Registration Intranet at <https://www.winthrop.edu/recandreg/faculty-and-staff-services.aspx>
- a. Graduate Petition 2019-20-5: Immediate readmission after dismissal - Approved
  - b. Graduate Petition 2019-20-6: Count out of date transfer courses - Approved
- X. Adjournment – 3:26 pm

**Future 2019-2020 Meeting Dates (Thurmond 208)**

December 3, Tuesday, 11:00 am: Thurmond 208  
January 24, Friday, 2:00 pm: Thurmond 208  
March 10, Tuesday, 11:00 am: Thurmond 208  
April 21, Tuesday, 11:00 am: Thurmond 208

**Graduate Faculty Assembly and Graduate Council Website:**  
<http://www.winthrop.edu/graduateschool/default.aspx?id=43990>

**Curriculum Action System Access** (click on as Graduate Council Chair)  
<https://apps.winthrop.edu/courseaction/display.aspx>

| <b>2019-20 Committee</b>   |  |                                     |                     |
|--|--|-------------------------------------|---------------------|
| <b>Voting Members</b> <i>*The voting members of the Graduate Council also serve as the Graduate Petitions Committee.</i> |  |                                     | <b>Term Expires</b> |
| Eric Birgbauer, CAS, Chair   | <a href="mailto:birgbauere@winthrop.edu">birgbauere@winthrop.edu</a>     | Appointed (VPAA)                    | 2020                |
| Tracy Griggs, CBA  | <a href="mailto:griggst@winthrop.edu">griggst@winthrop.edu</a>           | Appointed (VPAA)                    | 2022                |
| Jennifer Jordan, COE   | <a href="mailto:jordanje@winthrop.edu">jordanje@winthrop.edu</a>         | Appointed (VPAA)                    | 2021                |
| Sherry Hoyle, COE  | <a href="mailto:hoyles@winthrop.edu">hoyles@winthrop.edu</a>             | Elected COE                         | 2021                |
| Siobhan Brownson, CAS  | <a href="mailto:brownsons@winthrop.edu">brownsons@winthrop.edu</a>       | Elected CAS                         | 2022                |
| Tomoko Deguchi, CVPA   | <a href="mailto:deguchit@winthrop.edu">deguchit@winthrop.edu</a>         | Elected CVPA                        | 2022                |
| Anna Romanova, CBA   | <a href="mailto:romanovaa@winthrop.edu">romanovaa@winthrop.edu</a>       | Elected CBA                         | 2021                |
| <b>Ex Officio, non-voting</b>  |  |                                     |                     |
| Hope Johnson   | <a href="mailto:johnsonhs@winthrop.edu">johnsonhs@winthrop.edu</a>       | Elected, Library Faculty            | 2021                |
| Amanda Hiner, GFA member to CUC  | <a href="mailto:hinera@winthrop.edu">hinera@winthrop.edu</a>             | Elected, GFA (from CUC)             |                     |
| Jack DeRochi, Grad Dean  | <a href="mailto:derochij@winthrop.edu">derochij@winthrop.edu</a>         | Graduate Dean, Appointed Ex Officio | --                  |
| April Hershey, Grad School Appointed Ex Officio  | <a href="mailto:hersheya@winthrop.edu">hersheya@winthrop.edu</a>         | Grad School, Appointed Ex Officio   | --                  |
| Chandler Salley, COE   | <a href="mailto:salleyc3@winthrop.edu">salleyc3@winthrop.edu</a>         | Student, COE Appt. Ex Officio       | 2020                |
| Melissa Robinson, CVPA   | <a href="mailto:robinsonm1@winthrop.edu">robinsonm1@winthrop.edu</a>     | Student, CVPA Appt. Ex Officio      | 2020                |
| Lisa Harris  | <a href="mailto:harrisl@winthrop.edu">harrisl@winthrop.edu</a>           | GFA Chair                           |                     |
| Tim Drueke   | <a href="mailto:drueket@winthrop.edu">drueket@winthrop.edu</a>           | AVP, Academic Affairs               |                     |
| Gina Jones   | <a href="mailto:jonesgg@winthrop.edu">jonesgg@winthrop.edu</a>           | Registrar                           |                     |
| Wanda Ebright  | <a href="mailto:ebrightw@winthrop.edu">ebrightw@winthrop.edu</a>         | Graduate Director, CVPA             |                     |
| Greg Oakes   | <a href="mailto:oakesm@winthrop.edu">oakesm@winthrop.edu</a>             | Graduate Director, CAS              |                     |
| Shawnna Helf   | <a href="mailto:helfs@winthrop.edu">helfs@winthrop.edu</a>               | Graduate Director, COE              |                     |
| Steve Frankforter  | <a href="mailto:frankforters@winthrop.edu">frankforters@winthrop.edu</a> | Graduate Director, CBA              |                     |
|  |  | Graduate Petitions Coordinator      |                     |
| Maria D'Agostino   | <a href="mailto:dagostinom@winthrop.edu">dagostinom@winthrop.edu</a>     | Associate Registrar                 |                     |
| Adolphus G. Belk   | <a href="mailto:belka@winthrop.edu">belka@winthrop.edu</a>               | Faculty Conference Chair            |                     |

## **Transfer Credit Policy – Approved**

Winthrop may credit toward a graduate degree 9 semester hours of graduate work, or up to 30% of the program, from another accredited graduate institution upon approval of the appropriate advisor and academic dean. (An additional 3 semester hours or up to 10% of the program may be transferred, at the discretion of the advisor and academic dean.) Students in the Master of Science in Human Nutrition program are limited to a maximum of six hours of transfer credit from another graduate school. Transfer of credit must be approved in writing by the student's advisor and academic dean for inclusion in the student's official program of study; and the course level is verified in Records and Registration. After a student has entered a graduate program at Winthrop, permission from the student's advisor and academic dean is required prior to enrolling in the transfer course(s). Approval to Transfer Graduate Credit forms are available online at [www.winthrop.edu/graduateschool/forms](http://www.winthrop.edu/graduateschool/forms). Official copies of transcripts must be submitted and evaluated before any transfer credit may be officially accepted. Certain courses submitted for transfer may not be considered equivalent to specified requirements although course titles may be the same.

## **Academic Eligibility**

### **Probation**

Once a student has been fully admitted with graduate degree status or with graduate non-degree status, he or she is expected to maintain an acceptable cumulative grade-point average. ~~A student whose cumulative grade-point average falls below 2.85 during the first 18 hours of coursework is placed on academic probation. A student who has earned more than 18 hours and who fails to maintain a grade-point average of 3.0 is placed on probation.~~—The first semester a student's cumulative grade-point average falls below a 3.00, he or she is placed on academic probation. Students on academic probation may not enroll in more than 9 semester hours per semester. A student on academic probation whose semester grade-point average is 3.00 or higher is not dismissed at the close of that semester even though the cumulative grade-point average remains below 3.00. The student may continue enrollment on academic probation. The student is removed from academic probation at the close of a semester in which the cumulative grade-point average meets or exceeds 3.00.

~~A student may take up to nine graduate hours while on academic probation. If the grade-point average does not rise to the minimum acceptable standard based on the number of hours earned within the first nine hours of being placed on probation, the student is dismissed from graduate study. A course in which the student chooses to withdraw before the withdrawal deadline will not be included in this nine-hour limit. A student on probation who chooses to withdraw from a course may not be eligible for financial aid the following semester because a student seeking financial aid must be enrolled in at least six semester hours.~~ Students on probation in cohort programs requiring more than nine hours a semester must raise their grade-point average to a **3.00 the minimum acceptable standard** by the end of that semester. If a student repeats one or two courses while on academic probation, the new grade replaces the original grade in the calculation of the grade-point average.

~~Grade point averages calculated for removal of probationary status are based on all graduate courses taken at Winthrop University, not on selected courses.~~ All course work used to restore the grade-point average to the minimum acceptable standard based on the number of hours earned must be completed at Winthrop. Credit earned at any other institution while the student is on academic probation or is ineligible to enroll at Winthrop cannot be applied to any degree at Winthrop University.