

Graduate Student Employment Classification

The Graduate School recognizes four classes of graduate employment. Three are “GA” positions and a “Graduate Student Worker” position. We define the positions as follows:

Position	Criteria
Graduate Assistantship – On Campus	<ul style="list-style-type: none"> a. These positions are created specifically to complement a particular degree program; b. Graduate Assistants receive a stipend for their work; c. The work for these positions is designed to be and must be performed at a specific campus location; d. Duties and responsibilities in this position must contribute to the degree program of the eligible student; e. Only students whose degree program is specific to the position are eligible for the position; for example, the Biology lab GA position is created for and may be filled only by a Biology MS student working in a biology lab space.
Graduate Assistantship – Online	<p>In addition to the criteria for the Graduate Assistantship position (a-b, d-e), and with the exception of (c):</p> <ul style="list-style-type: none"> f. The work for these positions is designed to be and may be performed remotely and must adhere to the <i>Remote GA Guidelines</i>; g. Descriptions for online GA positions must include a communication plan for ensuring the supervision of weekly scheduled hours; h. Further guidelines are specified in <i>Remote GA Guidelines</i>.
Graduate Associateship	<ul style="list-style-type: none"> i. These positions are not created to complement a specific degree program; j. Graduate Associates are paid an hourly wage; k. The work for these positions is designed to be and must be performed at a specific campus location; l. Except as specific to the duties of the position, students of any graduate program are eligible to apply for these positions.
Graduate Student Worker	<ul style="list-style-type: none"> m. These positions provide compensation for hours worked; n. These positions do not include any tuition grant; o. Note that hiring activity for these positions is not routed through the Graduate School but is processed by HR.

Standard GA Position terms

- 20 hours scheduled work per week
- \$3,500 stipend per semester
- \$3,500 tuition grant per semester

Notes

- Note that if the stipend is significantly less than \$3,500, then the scheduled hours per week should be reduced accordingly; similarly, if the scheduled hours for the position are significantly fewer than 20, then the stipend should be reduced accordingly.
- The maximum number of hours that a student may work as a student for Winthrop is 29.
- Note that the hiring process for GA positions is initiated by the sponsoring unit and facilitated by the Graduate School.
- Exceptions to these guidelines must be approved by the Dean of the Graduate School.