

WINTHROP UNIVERSITY
COLLEGE OF VISUAL AND PERFORMING ARTS
MASTER OF ARTS IN ARTS ADMINISTRATION (MAAA)
ASSESSMENT OF STUDENT LEARNING OUTCOMES
2013-14

Assessment of student learning outcomes in the Master of Arts in Arts Administration occurs within the context of the following general principles:

1. Much of the assessment that takes place in the classroom is evaluative, and faculty members employ assessment tools everyday in many ways.
2. Academic assessment does not replace curricular, programmatic, and other types of ongoing review for improvement: it supplements and improves it.
3. Faculty ownership of and participation in assessment activities is essential. Assessment is embedded in the culture of the entire teaching/learning enterprise of the program.
4. The program has a history of making changes based on assessment results.
5. Academic assessment is aligned with recommended best practices of the Association of Arts Administration Educators (AAAE), the international professional organization that promotes standards for this academic discipline.

We also recognize that there is a difference between student learning outcomes and program outcomes. In the MAAA program, we assess both. To this end, we've developed these operational definitions:

Student Learning Outcomes (SLOs) describe, in measurable terms, what students should be able to do, what they will know, and/or attitudes they will hold at the end of a class, program, or as a result of a service.

Program Outcomes (AUOs) are process oriented and they describe how well the degree program intends to function or improve its services. Program outcomes focus on services, products, and /or processes that sustain the degree program and are essential to its operation.

This document focuses on student learning outcomes. Description of a few examples of assessment measures can demonstrate how the above general principles translate into concrete form.

Thesis Evaluation

A graduate student thesis, structured by the program to give students an opportunity to demonstrate mastery of an array of skills and knowledge appropriate to the discipline can be a useful assessment instrument. Students' progress on the thesis is assessed in at least four discrete points by instructors and thesis committee members in the MAAA program.

Programmatic Reviews

The MAAA program utilizes external program reviews, as it does not have national accreditation standards. Peer review of academic programs is a widely accepted method for assessing curricular sequences, course development and delivery, and the effectiveness of faculty. Using external reviewers is a useful way of analyzing whether student achievement correlates appropriately with departmental goals and objectives. Recommendations initiated by skilled external reviewers can be instrumental in identifying program strengths and weaknesses leading to substantial curricular and structural changes and improvements. Winthrop University is a member of the [Association of Arts Administration Educators \(AAAE\)](#), the international professional organization that promotes standards of education in arts administration. While AAAE does not function as an accrediting organization, it offers many of the services of such a body. These services include: an annual national convention; consultative visits for external review; published guidelines concerning curriculum, faculty credentials, assessment, and best practices. In 2011 the CVPA dean relied upon AAAE to recommend a consultant to visit the Winthrop campus. That consultant's report generated substantial improvements that are still being implemented through the 2012-13 year.

Winthrop's academic planning process requires all programs to include discussion of assessment strategies in the planning process for all new undergraduate and graduate programs. The MAAA program's annual report to the dean includes a section on assessment. This program report serves as the foundation for the dean's annual report to the Vice President for Academic Affairs.

Annual Faculty Review

The Program Director reviews each faculty member's goals and record of accomplishment in May for the previous calendar year. Evaluation criteria include teaching, creative/scholarly activity, and service that supports student learning. On the basis of this assessment, faculty members and the Program Director collaboratively consider and design new goals and objectives.

Classroom Observation

The Program Director observes the instruction of all faculty members at every class session. The Program Director regularly documents observations of instructors' effectiveness and then meets with the instructors to review the observation/evaluation and make plans for teaching improvements.

Administrative Evaluations

All faculty members in the program make written evaluations of the Program Director. The dean collects and analyzes the faculty evaluations as one element in a larger, annual review of administrative effectiveness. Annual consultations between the Program Director and the dean occur where they develop a plan for improving administrative skills.

Professional Development

The Program Director and faculty members regularly attend conferences sponsored by AAAE and various national arts organizations. They also consult with staff members associated with various campus offices, such as the Office of Nationally Competitive Awards, the Academic Success Center, and Dacus Library. All these resources support excellence in the program's instruction.

Placement

Placement of graduates in professional positions with non-profit arts organizations (or in for-profit companies or with other kinds of non-profits) is considered in the assessment of program goals.

Assessment measures in this program demonstrate that:

- A. we have an assessment plan that tracks the where, how and when learning occurs for students during their academic careers in the Master of Arts in Arts Administration program at Winthrop. (The Assessment Map)
- B. the learning that occurs in the program aligns with the broader learning goals of the college, university, and external professional organizations. (Vertical Alignment)
- C. we always attain the important symbiotic connection between assessment and change. (Closing the Assessment Loop)
- D. we regularly review all components of our program’s assessment plan (see fifth column of The Assessment Map)

A. The Assessment Map in the MAAA Program:

ASSESSMENT ACTIVITY	ASSESSMENT RESULTS	ASSESSMENT FREQUENCY	RESULTS USED TO MAKE CHANGES IN:	ASSESSMENT ACTIVITY/TOOL REVIEWED
Student Evaluations of Courses (Indirect)	Student feedback data on instruction	Every semester	Advising; Pedagogy; curriculum	Every five years
Program Director’s Classroom Observation of Instruction (Indirect)	Observation data by Program Director followed by individual meeting with faculty member	Every semester	Pedagogy and course content	Every five years
Faculty Meetings (Indirect)	Minutes of assessment discussions	Every month	Pedagogy; curriculum; Teaching Assignments	Every semester
Pre-Program Survey (Indirect)	Base-line data on student knowledge of program goals	Every Fall		Every four years
Mid-Program Survey (Indirect)	Student feedback on program effectiveness	Every Fall	Advising, Pedagogy, curriculum, teaching	Every four years

			assignments, policies, course content	
Exit Survey (Indirect)	Student feedback on program effectiveness	Every June	Advising, Pedagogy, curriculum, teaching assignments, policies, course content	Every four years
Reflection Essays (Direct)	Student essays	Every semester	Advising; pedagogy; curriculum	Every four years
Arts Event Response (Direct)	Student essays	Every semester	Course content	Every four years
Courses Assignments (Direct)	Student projects	Every semester	Course content	Every two years
Monthly Literature Reviews (Direct)	Student essays	Every semester	Course content	Every two years
Process Portfolio (Direct)	Student portfolios	Every semester	Advising; curriculum	Every four years
Internship Research Project (Direct)	Student research data	Every year	Curriculum; thesis policies	Every four years
Thesis Proposal (Direct)	Student projects	Every year	Advising; curriculum; thesis policies	Every four years
Thesis (Direct)	Student theses	Every year	Advising; curriculum; thesis policies	Every four years

The Program Director manages the above assessment tools consistently and regularly, as the third column in the chart indicates. The program's faculty members meet at least once per month during the academic year and in a retreat at the end of the academic year. They review assessment data and implement change in those meetings.

B. Vertical alignment of learning goals:

The specific program mission and goals align with CVPA, university, and the AAAE professional organization missions and goals.

MAAA Mission Statement:

The Master of Arts in Arts Administration program combines theoretical study, academic research, and applied practice to prepare reflective leaders to work with professional skill, creative initiative, and humane integrity in non-profit arts environments.

MAAA Program Goals

1. To provide students a curriculum of best practices in governance, audience development, financial management, and legal principles pertaining to non-profit arts.
2. To prepare students for leadership roles in community engagement with the arts, arts advocacy, and arts policy development.
3. To explore evolving technologies, global issues, ethical questions, and leadership practices as they relate to non-profit arts.
4. To guide students to successful completion of an individual investigation or applied thesis research project as a culminating experience.

The program mission statements and program goals share a focused vision of professional education and a commitment to developing students' leadership skills. The program's student learning outcomes, the student learning outcomes for each course, and the student learning outcomes for assignments in each course all connect directly to at least one of the MAAA program goals.

CVPA Mission Statement

The College of Visual and Performing Arts at Winthrop University offers nationally accredited programs in art, design, theatre, dance, and music, and provides academically challenging instruction in an interdisciplinary environment that inspires and prepares the next generation of artists, educators, scholars, and audiences. We promote intellectual inquiry and collaborative opportunities that encourage each student to develop a uniquely creative vision cultivated through artistry, teaching, scholarship, public performance, and community engagement.

The college mission statement asserts that students receive “academically challenging instruction.” The program’s mission statement affirms that we achieve this through “theoretical study, academic research, and applied practice.” The program’s goals also assert that the MAAA program expects its graduates to master “best practices” in the non-profit arts environment and to complete an “individual investigation or applied thesis research project.” The college mission statement and the MAAA program goals both include scholarship and community engagement as two important modes of learning.

Relevant Excerpt from the University Mission Statement

Winthrop University provides personalized and challenging undergraduate, graduate, and continuing professional education programs of national caliber within a context dedicated to public service to the nation and to the State of South Carolina. The values of service, excellence, diversity, community, and leadership provide the foundation for Winthrop’s continuing development and shape [Winthrop’s continuing success](#).

Winthrop students acquire and develop knowledge, skills, capabilities and values that enrich their lives and prepare them to meet the needs and challenges of the contemporary world, including the ability to communicate effectively, appreciate diversity, work collaboratively, synthesize knowledge, solve complex problems and adapt to change. Ongoing assessment of programs and services ensures both that all academic programs challenge students at their highest level of ability and that the library, instructional technology and other academic service areas support courses of study that are consonant with best practices. As a result, Winthrop graduates are eminently well prepared to enter the most competitive

graduate or professional schools as well as to be leaders in their chosen professions and in their communities.

In the program mission statement, we assert that we are preparing students to assume leadership roles in their profession. This links to the university mission statement's assertion that "academic programs challenge students at the highest level" as well as the university's commitment to preparing graduates "to be leaders in their chosen professions and in their communities."

AAAE Graduate Program Goals

When completing a graduate degree, students should possess specific core competencies in certain areas including:

1. Financial and audience development, strategic analysis and planning
2. The dynamics and logistics of institutional development related to how art gets presented and produced
3. The legal, ethical, and policy environments for the arts
4. Leadership in complex organizational environments including the dynamics of working with boards, organizational structure and staffing, and working with artists and other constituencies
5. The international environment for the arts and the impact of the global economy
6. The application of research methodologies to the field including the ability to conceptualize, analyze, synthesize, and evaluate data

The program goals include all the core competencies outlined in the AAAE program goals.

C. Closing the Assessment Loop

Specific Assessment Activity in 2013-14

- Development of student learning outcomes for all the new courses taught in 2013-14.
- Curriculum revision
 - Require students to enroll in GSTC 600 every semester after they finish their courses until they graduate. If students stop enrolling in GSTC 600 at any point, they must formally request re-admission to the degree program.
- Implementation in the 2013-14 year the following enhancements to the curriculum
 - Practitioner interview assignment added to ARTA 685
 - Oral presentation of thesis topic to faculty and current students required after completion of first draft of thesis (after completion of ARTA 696).
 - Revision and expansion of the thesis proposal process in ARTA 695. This revision includes the requirement that approval of the proposal must be obtained from the college dean, the director of graduate studies for the college, the program director, and the instructor of ARTA 695.
 - Creation of an evaluation rubric for the thesis proposal.
 - Content of ARTA 685, 686, 695, 696 adjusted so that students work seamlessly over the four semesters towards generating a first draft of the thesis by the time they complete ARTA 696.
 - Distribution of the MAAA student handbook to all students