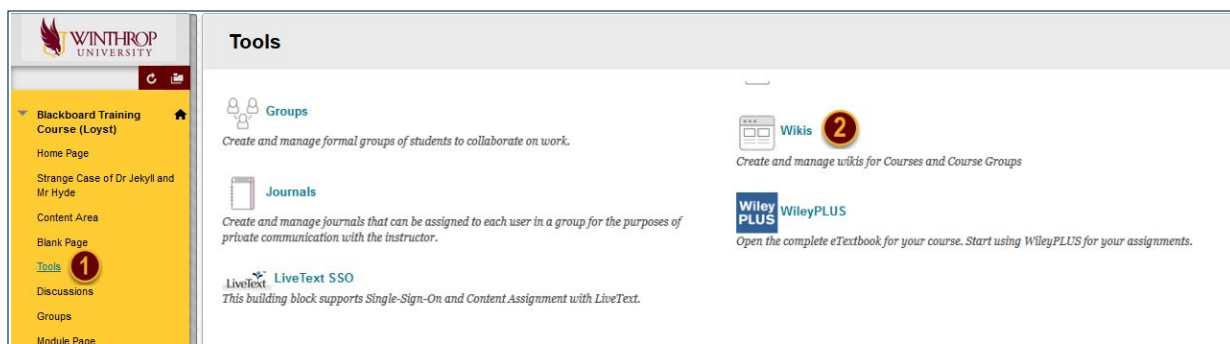# Create a Wiki Page

Overview

This tutorial will explain how to create a **Wiki Page**. A Wiki Page is a central location where multiple people can collaborate and produce an informational document. You will be able to track changes, see others' contributions, add media, and much more on a Wiki Page.

Quick Steps

Course Menu > Tools > Wikis > Select Wiki > Create Wiki Page > Compose > Submit

Step 1

To create a Wiki Page, you must first access the Wikis page. From the Course Home Page, click *Tools* [1] on the Course Menu, and then select the "Wikis" option [2].
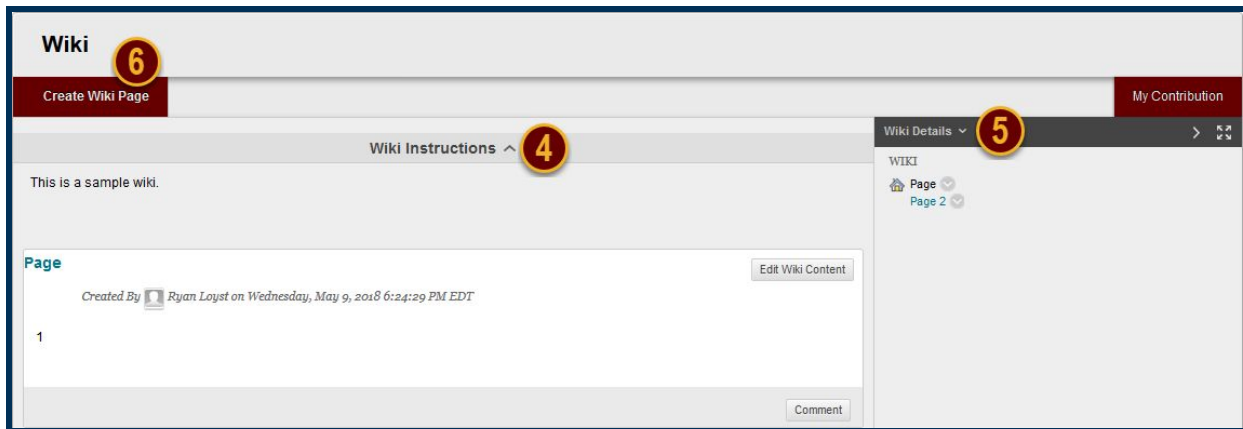

Step 2

On the Wikis page, select the Wiki where you want to create a new Wiki Page by clicking on the Wiki title [3].

Step 3

On the Wiki page, you will find the Wiki Instructions [4]. You will also find the Wiki Details section [5] which shows the organization of the Wiki thusfar.

To proceed, click *Create Wiki Page* [6] on the Action Bar.
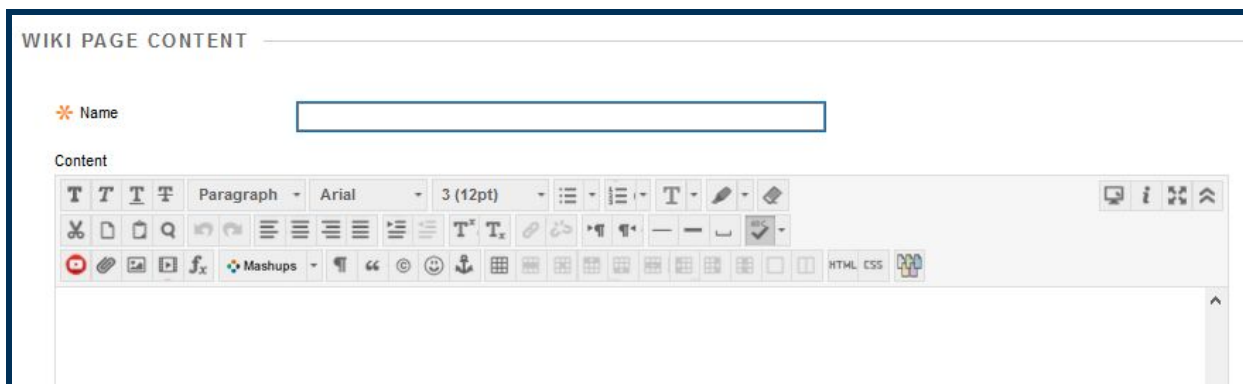

Step 4

On the Create Wiki Page page, the Wiki's instructions are repeated in the Instructions section. Reread this section to ensure you are creating a Wiki Page that fulfills the Wiki's purpose.
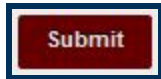
Step 5

Use the Wiki Page Content section to create your Wiki Page. The Name field will give the Wiki Page a title. The Content editor contains all tools available in any Content editor found on Blackboard Learn. Learn more about the Content editor.

Step 6

When you are finished creating the Wiki Page, click the *Submit* button.

Step 7

Your Wiki Page will appear on the Wiki page in the Wiki Details section [7]. Click on the *Edit Wiki Content* button [8] to begin building and revising the Wiki Page. You can also use the *Comment* button [9] to add notes about the page. Your peers will see the comments and may respond.